

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
JULY 16, 2020

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING OF JUNE 18, 2020
6. **REPORTS**
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Andre
 - (2) EMPLOYEE RELATIONS – Commissioner Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Young
 - (6) AD HOC – Commissioner Edwards

7. **RESOLUTIONS**

**# 3089 - RESOLUTION OF THE CCUA AUTHORIZING PAYMENT OF CERTAIN COSTS
& EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION
FUND**

TREASURER'S REPORT

- A. CASH POSITION OF THE AUTHORITY
 - B. **#3090 - RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN
OPERATING ACCOUNT VOUCHERS**
8. CHAIRMAN'S REMARKS
 9. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
 10. PUBLIC PORTION
 11. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

July 16, 2020

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday July 16, 2020 in the Meeting Room of the Operations Building and remotely via Zoom, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
William Andre, Commissioner
Angelia Edwards, Commissioner
Doug VanSant, Commissioner
C. Kenneth Hill, Secretary
G. Steven Errickson, Director
Edward Bethea, Treasurer
James Grace, General Counsel
Steve Testa, Auditor
Hugh Dougherty, Engineer
Stephanie Mick, Assistant Secretary / Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioners Young and Rajacich as well as Vice-Chairman Wasserman were recorded as excused absences.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of June 18, 2020. Motion was made by Commissioner Andre and seconded by Commissioner VanSant and carried unanimously at roll call.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the June 2020 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted the plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

The Director reported that as to the Covid-19, we are using an abundance of caution and as a result we have decided to conduct Board meeting via Zoom again this month, and for the next several months as the pandemic dictates.

As of a few days ago there were 175,522 known cases and 15,560 who have died. The issue of wearing a mask came to a head last week when Governor Murphy mandated that all residents wear masks in public, nearly at all times.

Director Errickson reported on the Economy, while we have all seen a downturn in the overall economy the Authority remains strong financially and operationally going forward. Governor Murphy said, "the State is facing fiscal crisis of epic proportion". Murphy is looking at "Revenue Raisers" which could include increases on taxes, fees, and tolls and will be needed to balance the budget and avoid serious cuts to jobs and programs. Governor Murphy also said NJ is facing possibly \$ 20 Billion hole in its State budget this year. The State of NJ according to SJ Times is talking about borrowing \$ 10 Billion now to help make up massive losses in tax revenue brought by the Corona Virus pandemic. Senator Sweeney said, "The borrowing will ensure we will have the resources needed to respond to, this fiscal and economic crises in a responsible way". So, going forward we must all abide by the mandates and practice CDC guidelines given for safety and prevention. Remember Prevention not Panic.

Director Errickson reported that the Authority is currently hauling four loads a day to DELCORA with C&H providing assistance when needed. In addition to DELCORA the Authority has been sending sludge to Ash Lane when possible.

The Director noted the following as to Operations and Maintenance:

Maintenance is in the process of replacing the discharge piping within the south aeration tank.

Operations has completed the removing of the old diffuser membranes in the south aeration tank. Maintenance will start replacing the old diffuser membranes with new ones once the discharge piping replacement project is completed.

GMH Associates has begun staging their equipment for the scheduled north thickener tank maintenance project that will be beginning next month.

Operations has found an abnormality in the south aeration tank wall. Pennoni Engineering has accessed the situation and devised a plan to correct the issue. The Authority expects the work to be completed next month.

Quad Construction has made good progress with the primary digester lid this month. They expect to complete the coatings and foam applications this week and then begin the planning for placing the lid back on the digester.

Ballia Technologies is beginning the SCADA upgrade this week with the new hardware and software (Wonderware) installation.

Pennoni Engineering is currently being consulted on the proposed laboratory hood replacement project. The project is moving forward with a recent site visit to help ascertain what is required.

He noted that there were no Committee meetings this past month.

He also noted that we have one resolution on tonight's agenda

Resolution "A" Authorizing payment for cost and expenses from NJEIT construction fund.

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Birch and Pennoni Engineering for their help with preparing his report.

Engineer

We are working on plans and specifications for the Headworks Grit System and screen replacement. We are pursuing funding.

Schedule:

Pennoni provided 75 % progress drawing to Authority.

Submit Permit & Funding applications – August/September 2020; Receive Approval anticipated 2021.

Other Sewer Plant Items:

Digesters and Storage Tanks Cleanout: Pennoni prepared and submitted a tank inspection report to the Authority on September 2019.

EQ Tank Structure: Pennoni prepared and submitted a Condition Assessment Report to the Authority in July 2019.

CCUAX 1604: Parking Lot Reconstruction: Paving is completed. Project closeout June 2020. 2-yr Maintenance Bond thru June 2022.

Compliance Issues: Pennoni assisting the Authority on NJDEP compliance issue at the plant. Pennoni submitted a letter to NJDEP on December 12, 2019, awaiting their response.

Pole Barn Construction project through Co-op by CCUA.

Pennoni assisting with headworks and biogas piping operations (leaks and blockages).

Pennoni is working with the Authority with lid and coating selections to the Primary Digester. Pennoni to perform requested structural and welding inspections as needed and assist with coating material selections

Pennoni researching options for the direct replacement of the existing laboratory hood.

Other Projects or Issues:

The Upper Deerfield Pumping Station was completed and closed out with NJDEP in May 2019.

Pennoni discussing what is the best interest of the Authority in receiving backwash water from Upper Deerfield Township (UDT). Pennoni provided response correspondence dated May 13, 2020 to UDT's representative, including conference call on May 18, 2020.

Solar project: Pennoni to assist the Authority as needed.

Pennoni discussing capital projects with Authority under consideration and investigating possible infrastructure stimulus funding sources.

Auditor

Mr. Testa reported that he provided staff assistance as requested.

He further stated he is continuing to work on the 2019 Audit. The GASB 68 Pension Report and the GASB 75 Other Post-Employment Benefits Report (Health Benefits) from the State of New Jersey were just recently released and we have been auditing that information for inclusion in the Authority's audit report. We will keep the Authority informed as to the progress of the Audit and the financial statements.

General Counsel

Litigation has finally come to a conclusion in the Lance Electric / Upper Deerfield Pump Station Upgrade issue. We are waiting for the filing of the appropriate stipulations to make it official with the court.

Mr. Grace reported on the Laundromat Connect Fee issue. He stated he has had the opportunity to speak at length with the owner and we will resolve the matter with full payment of the fees. We are discussing at this time, given the negative impact due to the Covid-19 pandemic the time frame in which those funds will be received. He will update this board as more information becomes available.

As to the solar project, this matter is moving forward in due course. He will update this board as new information becomes available.

Mr. Grace stated he was available for any questions or concerns by the Director, staff, and Commissioners.

Committees

There were no Committee meetings this past month.

RESOLUTIONS

RESOLUTION (3089) AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND offered by Commissioner Andre, seconded by Commissioner Edwards and carried unanimously at roll call. Commissioner Edwards was absent.

Treasurers Report

Revenue Account	\$23,103.66
Operating Account	2389428.14
Petty Cash	500.00
Sensor Account	8432.35
General Account	5858814.73
Plant Reconstruction/Replacement	3246490.69
User Revenue Reserve	680601.75
Trust Account	2670630.61
Total Cash Position	\$14,878,001.93

The Treasurer reported that the bills submitted for payment today for the Operating Account total \$255,368.50. The Authority Chairman and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (3090) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner VanSant, seconded by Commissioner Andre, and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked all of our staff and employees for their hard work. He also wished everyone good health and stay safe.

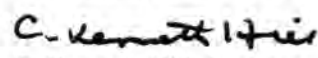
Commissioners-Public Remarks

There were no comments from the Commissioners or the public.

The meeting was adjourned on a motion from Commissioner VanSant.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday August 20, 2020 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,


C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH				X
DOUG VANSANT	X			
JERRY YOUNG	X			
KEITH WASSERMAN				X
ALBERT JONES	X			

RESOLUTION # 3089

Offered By Andre'

Seconded By Edwards

Dated July 16, 2020

**A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES
FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND**

**BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES
AUTHORITY** (the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2016 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on May 21, 2020, 2020 from monies which are on deposit in the CCUA Series 2010-2016 NJEIT Construction Fund, which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted May 21, 2020, entitled "Resolution Approving an Emergency Contract for Repair of the Primary Digester"

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010-2016 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Monday afternoon, July 16, 2020 at 4:30 p.m. prevailing time.

DATED: JULY 16, 2020

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on July 16, 2020.



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH				X
DOUG VANSANT	X			
JERRY YOUNG	X			
KEITH WASSERMAN				X
ALBERT JONES	X			

RESOLUTION # 3090

Offered By VanSant

Seconded By Andre'

Dated July 16, 2020

**A RESOLUTION APPROVING AND AUTHORIZING
THE PAYMENT OF CERTAIN OPERATING ACCOUNT
VOUCHERS**

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$255,368.50 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, July 16, 2020 at 4:30 p.m. prevailing time.

DATED: **JULY 16, 2020**