

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
MAY 21, 2015

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF REGULAR MEETING OF APRIL 16, 2015
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - (2) EMPLOYEE RELATIONS – Commissioner Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION – Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS /INSURANCE – Commissioner Bethea
 - (6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
 - A. RESOLUTION AWARDDING CONTRACT WITH C & H DISPOSAL SERVICE, INC.FOR PROVING HAULING AND DISPOSAL SERVICES FOR LIQUID AND DEWATERED WASTEWATER TREATMENT PLANT SLUDGE AND SOLID WASTE FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - B. RESOLUTION TO AUTHORIZE A PUBLIC NOTICE REQUEST FOR QUALIFICATIONS FOR POWER MANAGEMENT SYSTEM
8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
9. CHAIRPERSON'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
EDWARD BETHEA	x				RESOLUTION <u>2689</u>
ANGELIA EDWARDS	x				Offered By <u>Friedman</u>
HARVEY FRIEDMAN	x				Seconded By <u>VanSant</u>
ZARKO RAJACICH	x				Dated <u>May 21, 2015</u>
DOUG VANSANT	x				
KEITH WASSERMAN				x	
ALBERT JONES	x				

A RESOLUTION AWARDING A CONTRACT WITH C & H DISPOSAL SERVICE, INC
FOR PROVIDING HAULING AND DISPOSAL SERVICES FOR LIQUID AND DEWATERED
WASTEWATER TREATMENT PLANT SLUDGE AND SOLID WASTE FOR THE
CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids for providing Wastewater Treatment Sludge Hauling and Disposal Services, in accordance with the Specifications adopted on April 16, 2015, on file at its Wastewater Treatment Plant; and

WHEREAS, on May 19, 2015, two bids were received and duly opened for providing Hauling and Disposal Services for Liquid and Dewatered Wastewater Treatment Plant Sludge and Solid Waste, the bids were as follows:

C & H Disposal Service, Elmer, NJ:	\$225.00 Sludge Cake per bin Bid
	\$0.05 Liquid sludge per gallon Bid
	\$0.0974 Alternate Disposal
	\$125.00 Solid Waste per bin Bid

Russell Reid Co., Keasbey, NJ:	\$675.00 Sludge Cake per bin Bid
	\$0.065 Liquid sludge per gallon Bid
	No Bid for Alternate Disposal
	\$475.00 Solid Waste per bin Bid

and said bids were referred to the Authority's General Counsel, Director and Deputy Director for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's Director and Deputy Director recommend that the Contract be awarded to C & H Disposal Service, being the lowest responsible bidder (per bin load) for Sludge Cake and (per gallon) Liquid Sludge hauling services.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That there be awarded to C & H Disposal Service, 47 Griens Lane, Elmer, NJ 08318, a two (2) year contract for providing Sludge and Solid Waste Hauling Services on a "as needed" basis as per bid specifications, in the amount of submitted bid.
2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Monday afternoon, May 21, 2015 at 4:30 p.m. prevailing time.

DATED: May 21, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2690

Offered By Bethea

Seconded By VanSant

Dated May 21, 2015

RESOLUTION TO AUTHORIZE A PUBLIC NOTICE REQUEST FOR QUALIFICATIONS FOR POWER MANAGEMENT SYSTEM

WHEREAS, the Cumberland County Utilities Authority acknowledges the need for continual improvements in energy savings, stabilizing rates and protecting the environment; and

WHEREAS, the Authority is interested in implementing a comprehensive range of energy services and energy related capital improvements using a performance-based contract with guaranteed savings or similar type of approved agreement, and

WHEREAS, the Cumberland County Utilities Authority believes that a demonstration of such a power management system done by an experienced manufacturer, capable of providing comprehensive energy conservation and energy related capital improvement services will enable the Authority to select the appropriate technology and/or vendor to meet these goals; and

WHEREAS, to receive statements of qualification s in a manner that fosters a fair and open process, it is necessary and advisable to establish advance general criteria and specific minimum requirements; and

WHEREAS, the Director, Deputy Director and Authority Engineer are establishing criteria to meet these goals.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Cumberland County Utilities Authority as follows:

1. The Director, Deputy Director and Engineer establish criteria for a Power Management System RFQ.
2. The Authority shall publish a Public Notice in the newspaper, a Request for Qualifications (RFQ), for the solicitation of a Power Management System.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday, May 21, 2015 at 4:30 p.m. prevailing time.

DATED: May 21, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2691

Offered By Bethea

Seconded By Edwards

Dated May 21, 2015

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$253,564.70 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County
Utilities Authority

DATED: May 21, 2015

REGULAR MEETING
CUMBERLAND COUNTY UTILITIES AUTHORITY
May 21, 2015

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, May 21, 2015 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Edward Bethea, Commissioner
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
Doug VanSant, Commissioner
Robert O'Donnell, General Counsel
Jerome A. Harris, Engineer
C. Kenneth Hill, Secretary
James Quinn, Treasurer
G. Steven Errickson, Director
A Michael Fernandez, Deputy Director
Dominic Buirch, Business Administrator

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P. L. 1975 (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Vice-Chairman Wasserman was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Meeting Minutes of April 16, 2015. It was motioned by Commissioner Friedman, seconded by Commissioner Bethea and was carried unanimously.

REPORTS

Director

Director Errickson began his report by submitting the April 2015 Discharge Monitoring Report (DMR) for inclusion in the minutes of this meeting. We met all permit conditions for April. It appears the the violations in February and March due to a plant upset from the discharge of an industrial ammonia-based cleaning compound (QAC) are finally behind us. The DEP has granted us an affirmative defense for those violations, which means there will not be any penalty for them.

Director Errickson reported his activities for the past month. He first informed the board that he had met with the Employee Relations Committee to discuss staffing needs for the Authority. In the very near future we are going to have job openings for Auto Mechanic and truck driver. In fact we plan to advertise soon to fill those positions. Also discussed were some ideas for a succession plan for the Authority and smooth transition of empirical knowledge to the next generation.

The Director also noted that we have conducted job interviews for the position of Operator Trainee for the plant. We have two successful candidates who will start work here within the next few weeks.

The Director also informed the Board of the ongoing Safety Training that took place again this month with another class in OSHA Lockout/Tag Out for both staff and plant personnel. Mike Clay is in charge of safety training and does a great job with this.

Director Errickson noted that Administrative Professional Day was April 23 and we had a small luncheon in honor of the good work everyone does all year.

The Director noted that he and Deputy Director Fernandez attended SJ Confederation of Sewer Authorities conference, hosted by Camden County Municipal Utility Authority this month. These are very worthwhile meetings because it gives everyone the opportunity to share and discuss activities at each other's plants.

The Director also noted that several of our employees attended a conference in Atlantic City this month.

Director Errickson also reported attending a meeting of the Cumberland County Solid Waste Advisory Council early this week. Updates were given regarding CCIA projects around the County along with information about Curbside single stream recycling and how well it is doing. Also noted was that Electronic Waste cannot go to the landfill but must be returned to place of purchase.

Household Hazardous Waste Events are being held June 13 and September 2015 at the landfill. Oil paint for example, can be disposed by homeowners at that time.

Director Errickson also informed the Authority of the Bay Shore Project status. The CCUA is working closely with Cumberland County Engineering Department, John Knoop in finding a solution to environmental issues at our Bay Shore. The County is taking the lead in this effort and together we have been successful in securing a grant of \$ 100,000 to perform a feasibility study and cost analysis by a professional engineer. The report from the engineer is expected in six to eight weeks. I did meet with Carl Gaskill of Fralinger Engineering to discuss CCUA input to his analysis of wastewater management alternatives for the Bay Shore region being prepared under a DEP grant to the County.

He further reported that field application has been started at both Cumberland Nurseries and Ash Lane Farm.

Due to the closure of the GCUA incinerator, we are now taking dewatered sludge cake to ACUA for incineration. This is more costly both in disposal fees and time and expense for trucking. However, there is currently no other alternative for sludge cake disposal.

An application to DELCORA, the regional authority in Chester, PA has been submitted for approval of liquid sludge delivery. DELCORA operates an incinerator but only accepts liquid sludge. Despite their complete rate for disposal, it is still a more costly alternative due to hauling expenses.

We will be preparing a detailed review of sludge disposal costs and alternatives for the June meeting, in advance of our mid-year budget adjustments.

The Director noted that we have just received our final draft discharge permit. It is under review and formal comments will be due the middle of June. This is the first time it has been linked to our sludge land application permit, for which we have yet to receive any formal comment on our renewal allocation.

Continuing, Director Errickson noted that there are two resolutions on the agenda tonight. Resolution "A" Awarding contract to C&H Disposal Service Incorporated for providing hauling and disposal of liquid and dewatered wastewater treatment plant sludge and solid waste.

Resolution "B" Request for Qualifications for power management system that will smooth out line voltage coming into the plant, lower amps and lower volts and hopefully reduce KW electric hour demand by at least 10 per cent or better, creating dollar savings.

Director Errickson asked the Employee Relations Committee to see him after the meeting to set a date for their next meeting.

In conclusion, Director Errickson again offered his thanks to Deputy Director Mike Fernandez, Administrative Assistant Patti McAllister, Business Administrator Dominic Buirch and Authority Engineer Jerry Harris for their help with preparing his reports.

Engineer

Mr. Harris reported Design activities continued relative to the design of the 2016 NJEIT Projects which are the upgrade of the UpperDeerfield (Seabrook) Pumping Station and miscellaneous improvements to the Wastewater Treatment Plant. Work is continuing on developing plans and specifications suitable for bidding.

He also noted that he prepared and submitted on May 1, 2015, a response to NJDEP review letter of April 17, 2015.

Mr. Harris reported on March 26, 2015, has submitted to the NJDEP, a letter requesting a waiver for a Treatment Works Approval (TWA) permit for the Wastewater Treatment Plant portion of the project because the proposed improvements consist of replacement/refurbishment of worn out equipment and repairs to related structures, all of which will take place in existing buildings or tanks. There will be no change to the treatment process or change in capacity of the treatment works. Approval of waiver from NJDEP dated April 16, 2015 has been received.

During the past month CME reviewed Draft NJDEPES Discharge Permit for CCUA plant and provided comments to Deputy Director.

It was noted that there has been no activity on the review of the Wastewater Discharge Permit Application, submitted by New Jersey Ethanol, LLC.

Auditor

Mr. Testa was absent and offered no report.

General Counsel

Mr. O'Donnell reported reviewing the bid that is Resolution A on the agenda today to ensure it was appropriate.

Mr. O'Donnell also reported that he sent a notice to Produce and Interrogatories to the contractor's attorney to be completed. He further reported that he had not received any discovery request from the other attorney, but did receive a call about depositions, but no date has been requested.

Mr. O'Donnell also reported meeting with the Director to discuss some personnel issues.

Mr. O'Donnell noted that he was available for any questions and concerns by staff and the Commissioners.

Committees

There were no committee reports offered.

RESOLUTIONS

RESOLUTION (2689) AWARDED A CONTRACT WITH C&H DISPOSAL SERVICE, INC FOR PROVIDING HAULING AND DISPOSAL SERVICES FOR LIQUID AND DEWATERED WASTEWATER TREATMENT PLANT SLUDGE AND SOLID WASTE FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Commissioner VanSant and carried unanimously at roll call.

RESOLUTION (2690) TO AUTHORIZE A PUBLIC NOTICE REQUEST FOR QUALIFICATIONS FOR POWER MANAGEMENT SYSTEM by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at call.

Treasurers Report

Revenue Account	\$	113,427.33
Operating Account		870,622.36
Petty Cash		500.00
Sensor Account		7,636.46
General Account		2,557,648.11
Plant Reconstruction/Replacement		2,106,443.47
User Revenue Reserve		171,277.62
Trust Account		2,613,465.44
Total Cash Position	\$	8,441,020.79

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$253,564.70. The Authority Chairperson and Assistant Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2691) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Bethea and seconded by Commissioner Edwards and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones extended thanks to all the staff for their hard work and efforts put forth to keep things running on a positive track and saving ratepayers money. Chairman Jones also wished everyone a safe and happy holiday. Chairman Jones acknowledged and thanked Deputy Freeholder Director Long for attending our meeting.

Commissioners-Public

There were no comments from the Commissioners.

Former CCUA Director Blake Maloney offered thanks to the CCUA staff on behalf of the Zoological Society and the Bridgeton Zoo for the continued support of their efforts by keeping up the maintenance of the

Paddle Wheel in the Zoo area. Mr. Maloney also informed the Authority that the flood gates to Sunset Lake will be closed on June 1, 2015 so as to start to refill the lake.

The meeting was adjourned on a motion from Commissioner Bethea.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, June 18, 2015 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "C. Kenneth Hill".

C. Kenneth Hill, Secretary