

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
MARCH 17, 2011

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF REGULAR MEETING OF FEBRUARY 17, 2011
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY RELATIONS – Commissioner A. Edwards
 - (2) EMPLOYEE RELATIONS – Vice Chairman Jones
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner Olbrich
 - (4) FINANCE AND BUDGET - Commissioner Hill
 - (5) INDUSTRIAL WASTE - Commissioner Friedman
 - (6) INSURANCE – Commissioner T. Edwards
 - (7) OPERATIONS - Commissioner Wasserman
 - (8) AD HOC - Commissioner Boutros
7. RESOLUTIONS
 1. RESOLUTION TO AWARD A CONTRACT WITH POLYDYNE INC. FOR THE SUPPLY AND DELIVERY OF POLYMER
 2. RESOLUTION AWARDDING A CONTRACT TO HUBER TECHNOLOGY INC FOR PURCHASE, DELIVERY AND START UP OF A SLUDGE DEWATERING SCREW PRESS
9. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
 - C. RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA NJEIT 2010 CONSTRUCTION FUND
10. CHAIRMAN'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. ADJOURNMENT

REGULAR MEETING
CUMBERLAND COUNTY UTILITIES AUTHORITY
March 17, 2011

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, March 17, 2011 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:
Nancy Sungenis, Chairperson
Albert Jones, Vice Chairman
Sam Boutros, Commissioner
Angelia Edwards, Commissioner
Todd Edwards, Commissioner
Harvey Friedman, Commissioner
Kenneth Hill, Commissioner
Donald Olbrich, Commissioner
Keith Wasserman, Commissioner
Robert O'Donnell, General Counsel
Ronald Curcio, Engineer
Steve Testa, Auditor
Thelma D. Scott, Secretary
Theodore Propert, Director
Michael Fernandez, Deputy Director
Robert Rose, Public Relations
Patti McAllister, Assistant Secretary-Treasurer
Sandy Acevedo, Business Administrator

Chairperson Sungenis called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Scott called the roll and a quorum was present.

Chairperson Sungenis introduced and thanked Freeholder Carl Kirsten for attending the meeting and stated that she was happy to have him present.

Chairperson Sungenis called for a motion to approve the minutes of the Regular Monthly Meeting of February 17, 2011. It was noted by Commissioner Hill, that a correction was needed on the second page. The meeting of the Risk Consultants and Mr. Propert was held at 10:00 A. M., not p.m., on February 28th. Motion was made by Commissioner Hill and seconded by Commissioner Jones, carried unanimously at roll call, that the minutes stand approved as corrected.

REPORTS

Director

Director Propert submitted the February Discharge Monitoring Report (DMR) for inclusion in the minutes of this meeting. He stated that all parameters were met for the month of February.

Director Propert announced that the Authority received another Safety Award from the JIF for meeting all safety criteria for the year 2010.

Mr. Propert noted that the Authority has received several responses to the advertisement for the Information Support Technician position. An Employee Relations Committee will be scheduled to review all the applications.

Mr. Propert further reported that a Notice of Violation would be going out shortly to Bona Vita due to the heavy weekend loadings our IPP Technician discovered heavy grease flows from their facility. An Oil & Grease sample was taken and the Authority is waiting on the results.

Earlier this week Director Propert met with CCIA's Engineer Jim Rocco, and Michael Roeder, from T & M Associates along with Chris Perks to discuss ideas on how to bring more of CCIA's leachate to the Authority. After much analysis, staff believes that the Total Dissolve Solids (TDS) are behind the plant upsets. The Authority is not designed to handle TDS, which affects our biological process. Some can be tolerated, but too much is toxic. Example; seawater has TDS levels of 30,000 and the leachate coming in, runs around 10,000 TDS. Levels above 1,000 begin to have toxic effects. The upper end of the Cohansey River has a TDS around 1,800 and cannot be used for irrigation. The Authority will continue to evaluate the situation and hopefully come to a workable solution for both CCIA and CCUA.

Field application of bio-solids will begin on Monday, March 21st. The start date should have been the 1st of the month, but due to the field being wet, they were unable to start.

Mr. Propert noted that the Authority has made corrections to the web site but are still waiting for clarification on what is needed to post for the budget.

The Annual Lab inspection report was received. Pending a complete review, there are some issues to be addressed to the Lab Technicians and Plant Operators.

Mr. Propert announced that there will be a public hearing on the proposed Wastewater Management Plan, at 5:00 pm on March 31st, at the County Extension Office.

In conclusion, Mr. Propert stated that Resolution "A" on the agenda, is to award a contract for the supply and delivery of polymer and Resolution "B" is to award a contract for the dewatering sludge press.

Engineer

Mr. Curcio reported that the Clarifier Rehabilitation and Coating Project are presently out to bid. To date, eleven potential bidders have picked up bid documents. The bids will be received on April 5th.

Mr. Curcio further stated that the Upper Deerfield Force Main Replacement Project is scheduled to begin in a few weeks. A second preconstruction meeting will be held on March 24th to advise, as well as seek input, from the County's Engineer's Office, City Public Works, Upper Deerfield Township Public Works and the Bridgeton Police Department.

Auditor

Mr. Testa reported that they are close to completing the draft Audit Report for the year ended December 31, 2010. As soon as it is completed, they will provide management with the draft information to enable the Authority to prepare its section, namely, Management's Discussion and Analysis. The draft will be reviewed with management. Once the entire report is complete, the draft will be provided to the Finance and Budget Committee for their review. Next, a committee meeting should be held to review the draft report, once approved, a copy of the draft will be sent to all of the Commissioners for their approval.

In conclusion, Mr. Testa stated that receipt of the final report will be acknowledged and certified by the Commissioners at the April meeting.

General Counsel

Mr. O'Donnell reported that he reviewed the two bids on the tonight's agenda.

He further stated that he was available for any questions, comments or concerns from staff and the commissioners.

Committees

There were no meetings.

RESOLUTION

RESOLUTION ((2396) TO AWARD A CONTRACT WITH POLYDYNE INC. FOR THE SUPPLY AND DELIVERY OF POLYMER, offered by Commissioner Friedman and seconded by Commissioner Todd Edwards, carried unanimously at roll call.

RESOLUTION (2397) AWARDED A CONTRACT TO HUBER TECHNOLOGY INC. FOR PURCHASE, DELIVERY AND START UP OF A SLUDGE DEWATERING SCREW PRESS, offered by Commissioner Olbrich and seconded by Commissioner Todd Edwards, carried unanimously at roll call.

Treasurers Report

Revenue Account	\$	9,491.94
Operating Account		1,945,229.62
Petty Cash		500.00
Sensor Account		6,189.18
General Account		18,337.16
Plant Reconstruction/Replacement		2,170,450.64
Trust Account		3,058,233.03
Total Cash Position	\$	7,208,431.57

In the absence of Treasurer Quinn, Mr. Testa read the Treasurer's report, which stated that the bills submitted for payment today, for the Operating Account, total \$ 273,258.78. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended.

It was further reported that for the first two months of 2011, revenues have exceeded expenses by \$54,978.10.

In conclusion, Mr. Testa noted that TD Bank is no longer providing the monthly Cash Management Report, however the Monthly Statements provide the same information and are available for review.

RESOLUTION (2398) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Hill, seconded by Commissioner Jones and carried unanimously at roll call.

RESOLUTION (2399) OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA NJEIT CONSTRUCTION FUND, offered by Commissioner Boutros, seconded by Commissioner Todd Edwards and carried unanimously at roll call.

Chairperson's Remarks

Chairperson Sungenis thanked Commissioner Boutros for helping the Authority with the computers.

She congratulated Commissioner Friedman on his receipt of the AEA Wave Award for Outstanding Commissioner and stated that the Authority Board is very proud of him.

Commissioners Comments

Commissioner Friedman displayed his award and expressed his appreciation.

Vice Chairman Jones thanked Director Propert, staff and employees for the work they are doing to receive recognition and another Safety Award.

Commissioner Hill also congratulated Commissioner Friedman on the receipt of his award. He further stated that the workshops that are held during the AEA Convention were very informative and helpful to the work of the Commissioners.

Public Portion

No comments.

Chairperson Sungenis asked for a motion to adjourn, which was duly made by Commissioner Angelia Edwards.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, April 21, 2011 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,

Thelma D.Scott, Secretary

A RESOLUTION AWARDING A CONTRACT WITH
POLYDYNE INC. FOR THE SUPPLY AND DELIVERY OF POLYMER

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids for the Supply and Delivery of Polymer, in accordance with the Specifications adopted on January 20, 2011, on file at its Wastewater Treatment Plant; and

WHEREAS, on March 10, 2011, one bid was received and duly opened for the Supply and Delivery of Polymer as follows:

Polydyne, Inc., Riceboro, GA	\$25,280.00 Lump Sum Bid
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and said bid was referred to the Authority's General Counsel and Director for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's General Counsel and Director recommend that a Contract be awarded to Polydyne Inc.; 1 Chemical Plant Road, P.O. Box 279, Riceboro, Georgia, 31323, being the lowest responsible bidder in the amount of \$1.58 per pound for a total amount of \$25,280.00, per year.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That there be awarded to Polydyne Inc.; 1 Chemical Plant Road, P.O. Box 279, Riceboro, Georgia, 31323, a contract for the Supply and Delivery of Polymer in the amount of \$1.58 per pound for a total bid of \$25,280.00 per year.

2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, March 17, 2011 at 4:30 p.m. prevailing time.

DATED: March 17, 2011

RESOLUTION AWARDING A CONTRACT TO HUBER TECHNOLOGY, INC.
FOR THE PURCHASE, DELIVERY AND START UP
OF A SLUDGE DEWATERING SCREW PRESS

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids the Purchase, Delivery and Start Up of a Sludge Dewatering Screw Press in accordance with the Specifications adopted on January 20, 2011, on file at its Wastewater Treatment Plant; and

WHEREAS, on March 2, 2011, one bid was received from:

HUBER Technology, Inc, Huntersville, NC \$213,454.00 Lump Sum Bid

and said bid was referred to the Authority's General Counsel, Engineer and Director for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's General Counsel and Director recommend that a Contract be awarded to HUBER Technology, Inc., 9735 NorthCross Center Court, Suite A, Huntersville, NC 28078, being the lowest responsible bidder in the amount of \$213,454.00.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That there be a contract awarded to HUBER Technology, Inc., 9735 NorthCross Center Court, Suite A, Huntersville, NC 28078, in the total bid amount of \$213,454.00.

2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, March 17, 2011 at 4:30 p.m. prevailing time.

DATED: March 17, 2011