

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
JUNE 16, 2016

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING AND EXECUTIVE SESSION OF MAY 19, 2016
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - (2) EMPLOYEE RELATIONS – Commissioners Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Young
 - (6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
 - A. RESOLUTION AWARDDING A CONTRACT FOR THE UPPER DEERFIELD PUMP STATION UPGRADES
 - B. RESOLUTION AWARDDING A CONTRACT FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS
8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
9. CHAIRMAN'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

June 16, 2016

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, June 16, 2016 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
Douglas VanSant, Commissioner
Jerry Young, Commissioner
Jerome A. Harris, Engineer
James Grace, General Counsel
Steve Testa, Auditor
C. Kenneth Hill, Secretary
Kenneth Chann, Treasurer
G. Steven Errickson, Director
A. Michael Fernandez, Deputy Director
Dominic Buirch, Business Administrator
Stephanie Mick, Administrative Assistant
Patti McAllister, Assistant Secretary/Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner Edwards as recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting and the Executive Session of May 19, 2016. Motion was made by Commissioner Friedman, seconded by Commissioner Rajacich and carried unanimously at roll call with Vice-Chairman Wasserman's vote recorded as abstained.

REPORTS

Director

Director Errickson submitted the May 2016 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the Authority met all permit conditions during the month and plant operation is satisfactory.

The Director reported that staff continues to work on an interconnect agreement with Atlantic City Electric and the necessary documentation for an anticipated meeting with NJDEP.

He further stated that a number of meetings have taken place county-wide pertaining to the land application issues. Everyone is working very hard to find a solution to this problem.

Director Errickson noted that he has had several meetings with Engineer CME representatives Jerry Harris, Henry Johnsen and Nolan Towers regarding current and future projects.

He also noted meeting with the County Solid Waste Advisory Committee (SWAC) this month, concerning the Paddle Dryer project. The bid opening for this project will be held next week. A problem has arisen with NJDEP and land use permitting for the Paddle Dryer on the landfill site. This may force consideration of locating the project here at the CCUA.

The Director informed the Board of a meeting he had with John Knoop, County Engineer to discuss some possible shared service with each other to help reduce costs for the CCUA and the County Road Department.

He noted that employee Safety Training was conducted during the end of last month and the beginning of this month. The first class was "Confined Space Entry and Lockout/Fall Protection" and the second class was "DOT Work Zone/Flagger Safety".

The Director informed the Board that he met with Cumberland County Accident Review Committee and the CCUA continues to perform well in the Safety and Accident area as compared to other parts of the County.

He further reported that the Authority continues to haul sludge cake to ACUA and liquid sludge to DELCORA. Liquid sludge is currently being hauled under contract, but we will shortly have the necessary approvals to use Authority trucks out of state. We are working on a number of ways to address the loss of the land application program. Our basic sludge NJDEPS permit is being renewed in order to have it active at such time as additional farm land may be obtained for the land application. And we are meeting with area farmers to identify future land application sites. We also are continuing discussions with private operators to explore regional digestion and drying alternatives.

The Director reported that with the successful implementation of electronic data collection by the operators, we are expanding the technology for use with the sludge thickening and dewatering operations. The dewatering staff has been very diligent in fine tuning operations to increase total solids in our sludge cake. We are now consistently achieving total solids of 18% or greater. Above 18% ACUA charges \$63 a cubic yard, below 18% is \$73 or more per cubic yard.

He further noted that the Authority has been looking at low cost improvements to septage handling in an effort to help remove grit and solids from the wastewater. Among the items being introduced is a tank clean out location in the sludge and grit loading area. Haulers presently wash tanks at the septage station, where the grit goes into the wastewater. Moving the location would allow operators to collect the grit, put it in a bin and take it to the landfill. A meeting is being planned for septage haulers in August to review this and other changes.

There are two resolutions on the agenda tonight. Resolution "A" awards the contract for the Upper Deerfield Pump Station Upgrades. Resolution "B" awards the contract for Wastewater Plant Improvements.

In closing the Director reminded the Board that a Finance Committee meeting would be needed soon, as the Auditor will explain more fully in his report.

In conclusion, the Director offered his thanks to Deputy Director Michael Fernandez, Administrative Assistant Stephanie Mick, Business Administrator Dominic Buirch, Authority Engineer Jerry Harris and General Counsel James Grace for their help with preparing his report.

Engineer

Mr. Harris reported bids were received on May 12, 2016 for the 2016 NJEIT Projects (Upper Deerfield Pumping Station Upgrade and Wastewater Treatment Plant Improvements). There were four bidders for each project. The apparent low bidders were Lance Electric, Inc. of Tabernacle NJ for the Upper Deerfield Pump Station Upgrades and Centerpoint Associates, Blackwood NJ for the Wastewater Treatment Plant Improvements. On May 27, 2016 representatives from CCUA and CME Associates met with representatives of Lance Electric, Inc. and its subcontractor, Giberson Plumbing and Excavating at the Upper Deerfield Pump Station. The purpose of the meeting was to determine if Lance Electric, Inc. understood all aspects of the project and had the proper equipment and personnel to execute the project. Based on that meeting and a review of the bids, CME Associates has made a recommendation for award for each project. Award of the contracts is subject to NJDEP/NJEIT approval. The necessary information required by the NJDEP/NJEIT for their review of the bids was submitted on June 2, 2016.

Mr. Harris also reported there has been no activity this month as to the Residuals Permit and LLAMA. We are still waiting sludge test results before completing LLAMA response to NJDEP.

There was no activity on the Plant Discharge Permit.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on biogas, sludge management and clarifier coating issues.

Auditor

Mr. Testa reported that the audited financial statements are currently in the review process. He would like to have a Finance and Budget Committee meeting sometime next week in order to review the report with the committee and management, send the draft to the rest of the commissioners for their review, and hopefully have a special Authority board meeting early the following week. The State of New Jersey has not set an actual due date for the audit at this time. The reason for that timing is to enable the Authority to meet the June 30th deadline for filing its Secondary Market Disclosure Report.

Mr. Testa stated that he is also in the process of preparing the Authority's Secondary Market Disclosure Report. This report updates the economic and demographic information of the City of Bridgeton, the township of Upper Deerfield and the County that was included in the Authority's last official statement issued in connection with the Series 2006 Bond Issues. He is waiting for information from some of those entities in order to complete the report. Once completed, the report will be forwarded to the Trustee, and will be sent by them electronically, together with the 2015 Audit report, to the national repository that collects updated information on all bond issuers.

General Counsel

Mr. Grace reported that it was recently brought to the attention of this Authority that NJDEP is disallowing land application of our Biosolids to preserved farmland under the New Jersey Farmland Preservation Program. As a result, it has placed us in a situation where we are seeking alternative avenues for the land application of our Biosolids. In particular, we are exploring the opportunity to apply our Biosolids to non-preserved farms that grow ornamental crops and for farms that grow feed crops for animals which are not subject to the terms and conditions of the NJ Farmland Preservation Program. Furthermore, we are exploring potential avenues for the Legislature to expand approved uses of our Biosolids, however, this will take some time and will require various meetings to address the concerns of the NJDEP and the SADC.

Mr. Grace also stated that he is working closely with the Authority Engineer CME in an effort to address the issues relative to the surrounding lands as it relates to the potential feasibility for our proposed solar field production. As a result, he hopes to have more answers in the coming couple of months. As for now he remains optimistic that the project will come to fruition, however, due to some of the significant regulatory constraints associated with this project we have to move this along in due course.

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

Committees

There were no Committee meetings this past month.

RESOLUTIONS

RESOLUTION (2757) AWARDED A CONTRACT FOR THE UPPER DEERFIELD PUMP STATION UPGRADES offered by Commissioner Rajacich, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2758) AWARDED A CONTRACT FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$1,754,526.43
Operating Account	590,651.00
Petty Cash	500.00
Sensor Account	8,240.56
General Account	3,077,842.29
Plant Reconstruction/Replacement	2,184,117.83
User Revenue Reserve	221,744.20
Trust Account	2,671,338.66
Total Cash Position	\$ 10,508,960.97

Treasurer Chann reported that the bills submitted for payment today for the Operating Account total \$254,261.49. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2759) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner VanSant, seconded by Commissioner Rajacich and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked everyone for attending and wished everyone a happy and safe fourth of July Holiday.

Commissioners-Public Remarks

Commissioner Young invited everyone to an event on June 19, 2016 at the Downtown Riverfront presented by Tri-City Hope. The event takes place between the hours of 1-5pm.

Nancy Ridgeway asked if the farmers are paid for land application of Biosolids to their farms and Director Errickson answered "yes".

The meeting was adjourned on a motion from Commissioner VanSant.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday July 21, 2016 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
JERRY YOUNG\	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2757
 Offered By Rajacich
 Seconded By Wasserman
 Dated June 16, 2016

A RESOLUTION AWARDDING A CONTRACT FOR THE UPPER DEERFIELD PUMP STATION UPGRADES

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids for the Upper Deerfield Pump Station Upgrades, in accordance with the Specifications adopted on February 18, 2016, on file at its Wastewater Treatment Plant; and

WHEREAS, on May 12, 2016 four (4) bids were received and duly opened for Upper Deerfield Pump Station Upgrades, the three lowest bids were as follows:

Lance Electric Inc., Tabernacle, NJ	\$ 767,000.00
Centerpoint Associates, Blackwood, NJ	\$ 879,551.00
Quad Construction, Lumberton, NJ	\$1,008,000.00

and said bids were referred to the Authority's General Counsel, Engineer and Director for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's General Counsel, Engineer and Director recommend that a Contract be awarded to Lance Electric Inc., 18 Sohn Way, Tabernacle, NJ 08088, being the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That there be awarded, a contract to Lance Electric Inc., 18 Sohn Way, Tabernacle, NJ 08088, for Upper Deerfield Pump Station Upgrades, as per bid specifications and contingent on award or authorization notice by the NJDEP.
2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, June 16, 2016 at 4:30 p.m. prevailing time.

DATED: June 16, 2016

Cumberland County
Utilities Authority

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
JERRY YOUNG\	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2758

Offered By Wasserman

Seconded By Young

Dated June 16, 2016

A RESOLUTION AWARDING A CONTRACT FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids for the Wastewater Treatment Plant Improvements, in accordance with the Specifications adopted on February 18, 2016, on file at its Wastewater Treatment Plant; and

WHEREAS, on May 12, 2016 four (4) bids were received and duly opened for Wastewater Treatment Plant Improvements, the three lowest bids were as follows:

Centerpoint Associates, Blackwood, NJ	\$ 757,325.00
MBE Mark III Electric, Madison, NJ	\$ 860,647.00
Clyde N. Lattimer, Berlin, NJ	\$ 944,000.00

and said bids were referred to the Authority's General Counsel, Engineer and Director for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's General Counsel, Engineer and Director recommend that a Contract be awarded to Centerpoint Associates Inc., 47 Coles Road, Suite 5, Blackwood, NJ 08012, being the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That there be awarded, a contract to Centerpoint Associates Inc., 47 Coles Road, Blackwood, NJ 08012, for Wastewater Treatment Plant Improvements, as per bid specifications and contingent on award or authorization notice by the NJDEP.
2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, June 16, 2016 at 4:30 p.m. prevailing time.

DATED: June 16, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER AYE NAY ABSTAIN ABSENT

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS			x	x
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
JERRY YOUNG\	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2759

Offered By VanSant

Seconded By Rajacich

Dated June 16, 2016

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$254,261.49 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County
Utilities Authority

DATED: June 16, 2016