

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
SEPTEMBER 17, 2015

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING AND EXECUTIVE SESSION OF AUGUST 20, 2015
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - (2) EMPLOYEE RELATIONS – Commissioners Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Bethea
 - (6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
 - A. RESOLUTION ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF RICHARD HARRIS JR.
 - B. RESOLUTION ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF AARON JACOBS.
8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
9. CHAIRMAN'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2698

Offered By Wasserman

Seconded By Bethea

Dated September 17, 2015

RESOLUTION ESTABLISHING REGULAR FULL-TIME EMPLOYMENT,
TITLE AND RATE OF PAY OF RICHARD HARRIS JR

WHEREAS, the Cumberland County Utilities Authority owns and operates a Sewerage Treatment Plant located in the City of Bridgeton, and requires employees to operate, manage, and conduct its business; and

WHEREAS, among the powers granted to the Authority by N.J.S.A. 40:14B-18, are the powers to hire employees and determine their duties and compensation; and

WHEREAS, the Authority hired Richard Harries to serve in the classification of Shift Operator in Training, and

WHEREAS, the said Richard Harris has successfully completed the 90-day employment introductory period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Richard Harris be established as a Regular Employee of the Authority, in the classification title of Shift Operator in Training, at the hourly rate of pay of \$18.04 effective, immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, September 17, 2015 at 4:30 p.m. prevailing time.

DATED: September 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2699
 Offered By Friedman
 Seconded By Wasserman
 Dated September 17, 2015

RESOLUTION ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF AARON JACOBS

WHEREAS, the Cumberland County Utilities Authority owns and operates a Sewerage Treatment Plant located in the City of Bridgeton, and requires employees to operate, manage, and conduct its business; and

WHEREAS, among the powers granted to the Authority by N.J.S.A. 40:14B-18, are the powers to hire employees and determine their duties and compensation; and

WHEREAS, the Authority hired Aaron Jacobs to serve in the classification of Shift Operator in Training, and

WHEREAS, the said Aaron Jacobs has successfully completed the 90-day employment introductory period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Aaron Jacobs be established as a Regular Employee of the Authority, in the classification title of Shift Operator in Training, at the hourly rate of pay of \$16.00 effective, immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, September 17, 2015 at 4:30 p.m. prevailing time.

DATED: September 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2700
 Offered By Bethea
 Seconded By VanSant
 Dated September 17, 2015

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$167,924.09 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: September 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY
September 17, 2015

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, September 17, 2015 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
Edward Bethea, Commissioner
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
Doug VanSant, Commissioner
Robert O'Donnell, General Counsel
Jerome A. Harris, Engineer
C. Kenneth Hill, Secretary
James Quinn, Treasurer
G. Steven Errickson, Director
A. Michael Fernandez, Deputy Director
Dominic Buirch, Business Administrator
Patti McAllister, Assistant Secretary – Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting and the Executive Session of August 20, 2015. Motion was made by Commissioner Bethea, seconded by Commissioner Rajacich and carried unanimously at roll call.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the August 2015 Discharge Monitoring Report (DMR) for inclusion in the minutes for this meeting.

He reported attending a second meeting with the CCIA and Jerry Velasquez to further discuss installing a paddle dryer. The Millville Sewer Department has indicated an interest in joining in and likes the idea of a shared service project where everyone can benefit. A letter has been sent to the NJDEP requesting them to attend a meeting in Millville to discuss permitting, land use and the positive environmental impact this will have for Cumberland County.

He further reported that the Authority staff has been working on assessing needs of the plant, both immediate and future projects, as well as ideas for sprucing up the Authority property. Plant Maintenance has already removed several dead trees and bushes that were unsightly. Davits and bollards have been repainted with safety yellow and there are plans for more painting and planting next spring.

Director Errickson noted that staff has started working on the CCUA 2016 Budget. This year he expects somewhat of a challenge to the budget, due to the closing of the Gloucester County incinerator, which forced the

Authority to start hauling to the Atlantic County MUA. This caused increases in operational costs. He believes that we can deal with the current cost increases, and that installation of a paddle dryer would save in the future, by reducing costs.

The Director further reported that the Authority has started its fall land application at Cumberland Nurseries, and continue to take dewatered sludge cake to ACUA.

He also stated that the Authority met all permit discharge conditions during the month and the plant continues to operate very well. Our industrial customers have been performing much better this past month, with only some minor issues.

Director Errickson noted that Upper Deerfield Township continues to work on their collection system renovations, in the Seabrook Village area. A new manhole is being placed to allow sampling of Clement Pappas outside of the plant boundaries; their discharge pipe where it crosses under the rail line, was found to be in very poor condition. They anticipate connecting the new pipes into our pump station next week.

He stated that contact with NJEIT on our infrastructure loan is ongoing. At their request, we recently amended our emergency generator permit, here at the plant, to include the pump stations. Apparently a new law passed since our last EIT loan, requires a separate RFP to be solicited for contract administration on the project. This will need to be addressed.

Director Errickson informed the Commissioners that a program inspection for Industrial Pretreatment is scheduled for September 23, 2015. We plan on including several other employees in the inspection, as part of training.

The Director stated that after a sustained effort by Rich Stowman and Frank Bartholomew, the Authority should now be compliant with the new NJ Department of Health labeling requirements, for all chemical products. A follow-up inspection is anticipated by the end of this month.

He also noted that there was nothing to report on the Authority's draft discharge permit, which we submitted with comments last month. We continue to provide information to NJDEP for the renewal of our sludge management permit.

Three members from staff attended a County sponsored training program called "Conflict Resolution". The program deals with how to handle the sometimes difficult customer and resolve issues. Mr. Errickson noted that the feedback was that it was worthwhile attending and that they enjoyed it.

Director Errickson reported that an electrician was hired in August, to fill an opening. Also a maintenance repair person was hired earlier this month, as reported at the May board meeting. This position became vacant due to a recent retirement. The new employee has a maintenance background and a CDL-A with tanker endorsement. On a similar note, Director Errickson stated that scheduled "Defensive Driving" training classes started this month.

He further reported that the Authority still has not been able to find anyone to do the hydrostatic testing on the clarifier issue, to date. Commissioner Rajacich questioned the Director as to a time element on the testing, and how this would affect the possible litigation. The Director and Counsel answered the questions presented.

Director Errickson noted there are two resolutions on the agenda. Resolutions "A" and "B" establishes full time employment for Richard Harris, Jr. and Aaron Jacobs. Both men are new Operator Trainees and have completed their 90 day probation period, with very successful reviews by their supervisor.

In conclusion, the Director offered his thanks to Mike, Patti, Dominic and Authority Engineer Jerry Harris for their help with preparing his reports.

Engineer

Mr. Harris reported that design activities continued relative to the design of the 2016 NJEIT Projects, which are the upgrade of the Upper Deerfield (Seabrook) Pumping Station and miscellaneous improvements to the Wastewater Treatment Plant. Work is continuing on developing plans and specifications suitable for bidding.

Mr. Harris also reported that he provided assistance to the Director and Deputy Director on biogas, sludge management and clarifier coating issues.

In conclusion, Mr. Harris reported that there still has not been any activity for the permit submitted by New Jersey Ethanol, LLC.

Auditor

There was no report for this meeting.

General Counsel

Mr. O'Donnell stated that he has not received all of the documents requested from the opposing counsel in the clarifier case. Pretrial exchange of documents is due September 28, 2015, which are for documents to be used at trial. Trial is scheduled for October 5, 2015.

Mr. O'Donnell stated he was available for any questions or concerns by the Director, staff and commissioners.

Committees

There were no Committee meetings during the past month.

RESOLUTIONS

RESOLUTION (2698) ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF RICHARD HARRIS JR offered by Vice-Chairman Wasserman, seconded by Commissioner Bethea and carried unanimously at roll call.

RESOLUTION (2699) ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF AARON JACOBS offered by Commissioner Friedman, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$ 1,700,930.92
Operating Account	636,452.75
Petty Cash	500.00
Sensor Account	7,937.76
General Account	2,832,977.60
Plant Reconstruction/Replacement	2,104,166.13
User Revenue Reserve	170,859.90
Trust Account	2,718,810.36
Total Cash Position	\$ 10,172,635.42

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$167,924.09. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution "B" is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2700) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at roll call.

Chairperson's Remarks

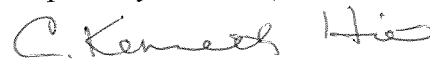
Chairman Jones thanked everyone for their hard work and the dedicated staff and employees for doing a great job, which keeps costs lower and the facility running smoothly. He also asked Mr. Errickson whether he had heard, if we have received any awards from the Governor's office for safety, recently. The Authority has not had a single incident in years and normally receive recognition for that from the Governor every couple years. The Director will look into it.

Commissioners-Public

There were being no comments from the Commissioners or the public, the meeting was adjourned on a motion from Commissioner Bethea.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, October 15, 2015 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary