

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
July 16, 2015

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING OF JUNE 18, 2015
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - (2) EMPLOYEE RELATIONS – Commissioners Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Bethea
 - (6) AD HOC – Commissioner Edwards
9. RESOLUTIONS
 - none
10. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
11. CHAIRMAN'S REMARKS
12. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
13. PUBLIC PORTION
14. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
EDWARD BETHEA				X	RESOLUTION <u>2694</u>
ANGELIA EDWARDS	x				Offered By <u>Wasserman</u>
HARVEY FRIEDMAN	x				Seconded By <u>Rajacich</u>
ZARKO RAJACICH	x				Dated <u>July 16, 2015</u>
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$154,932.07 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: July 16, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY
July 16, 2015

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, July 16, 2015 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:
Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
Doug VanSant, Commissioner
Steve Testa, Auditor
Robert O'Donnell, General Counsel
Jerome A. Harris, Engineer
C. Kenneth Hill, Secretary
James Quinn, Treasurer
G. Steven Errickson, Director
A. Michael Fernandez, Deputy Director
Dominic Buirch, Business Administrator
Patti McAllister, Assistant Secretary – Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner Ed Bethea was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of June 18, 2015. Motion was made by Commissioner Rajacich, seconded by Commissioner VanSant and was carried unanimously.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the June 2015 Discharge Monitoring Report (DMR) for inclusion in the minutes of this meeting.

The Director reported attending a meeting with Jerry Velazquez, Director of the Cumberland County Improvement Authority, along with members of both staffs to discuss a possible shared service between the Authorities. The topic of discussion centered around installing a Paddle Dryer either at CCUA or at the CCIA. Doing this would enable CCUA to save money, due to less hauling expense and also help CCIA save, by using the dried sludge for landfill cover at a much lower cost than what they are currently spending. Everyone agreed that it is an exciting project that could produce many benefits for both Authorities. There will be another meeting to further analyze cost and benefits.

He further reported that they were conducting interviews for the position of Electrician and expect to select someone in August. The hiring process has been slow due to the difficulty of finding someone with an Industrial Electrical background suitable for the plant.

Director Errickson noted that he met with the Community/ Industrial Relations Committee on July 2, 2015. The purpose of the meeting was to communicate and inform the Committee about plant monitoring of the industries. Because of the cleaning agent "Quat" that entered our system and killed most of our bugs, the Authority will continue to closely monitor industries who use this product.

The Director also noted that he and staff will begin meeting next week to work on the proposed midyear budget line item changes. He anticipates completing that work by the end of July or early August and would like to meet with the Finance and Budget Committee, before the August Board meeting. Members of that Committee are Vice-Chairman Wasserman and Commissioners VanSant and Bethea.

Director Errickson reported that the Authority has completed the spring and early summer land applications at Cumberland Nurseries and Ash Lane Farm. Our storage tank is low going into the summer. We will continue to take dewatered sludge cake to ACUA.

As noted earlier, incineration at ACUA is significantly more expensive than at GCUA. We are obtaining quotes for new, smaller sludge bins, as ACUA bills by volume, rather than weight. So using a full 20 yard bin versus a partially full 25 yard bin, will realize immediate savings.

Director Errickson reported that despite continuing industrial permit discharge violations from Cumberland Dairy, the Authority managed to meet all permit conditions for the month of June.

A meeting was held with Cumberland Dairy to review their permit compliance issues. They agreed to undertake a waste characterization study to determine what additional pretreatment may be needed. However, almost as soon as the study began, they were again having effluent violations. We will be issuing another Notice of Violation (NOV) against Cumberland Dairy. Under our new method of billing penalties, we will be able to assess additional penalties for the cost of avoiding treatment, that had not been possible under our old system.

The Director informed the Commissioners that there was nothing new to report on our discharge permit renewal. We had a full lab procedures inspection in late June. Some deficiencies were noted, but we have not yet received a written report. A few of the deficiencies involved procedures used by the operators in taking measurements in the field.

Director Errickson noted there are no resolutions on the agenda tonight and in conclusion, offered his thanks to Deputy Director Michael Fernandez, Administrative Assistant Patti McAllister, Business Administrator Dominic Buirch and Authority Engineer Jerry Harris, for their help with preparing his reports.

Commissioner Rajacich asked the Director how many violations take place before any action is taken against the violator. The Director explained the entire violation process to the Board. Commissioner VanSant asked if meetings were held to discuss the situation with Cumberland Dairy and White Wave Foods. The Director noted that he had been on vacation, but that meetings would now be scheduled.

Engineer

Mr. Harris reported that design activities continued relative to the design of the 2016 NJEIT Projects, which are the upgrade of the Upper Deerfield (Seabrook) Pumping Station and miscellaneous improvements to the Wastewater Treatment Plant. Work is continuing on developing plans and specifications suitable for bidding.

Mr. Harris also reported that he provided assistance to the Director and Deputy Director on biogas, sludge management and clarifier issues, as well as assisting with obtaining an expert for the clarifier coating issue.

Mr. Harris lastly reported that there still has not been any activity for the permit submitted by New Jersey Ethanol, LLC.

Auditor

Mr. Testa reported that as discussed at last month's meeting, he prepared and submitted the Authority's Secondary Market Disclosure Report to the Trustee, who then submitted it to the national repository as required.

Mr. Testa also noted that he had completed and sent to the Authority the updated calculation of the Authority's maximum allowable Connection Fee as of December 31, 2014 in accordance with the Statutes. (N.J.S.A. 40:14B-22). The maximum allowable Connection Fee is \$ 3,132. The current fee charged by the Authority is \$ 2,960.

General Counsel

Mr. O'Donnell stated that he received further Discovery Request from the counsel in the Clarifier Case, that will need to be answered, if timely.

Mr. O'Donnell reported meeting with the Director to discuss some personnel issues and procedures.

Mr. O'Donnell stated he was available for any questions or concerns by staff and commissioners.

Committees

The Employee Relations Committee met on June 24, 2015. The Community/Industrial Relations Committee met on July 2, 2015. Copies of the minutes of both meetings are in the Commissioners folders.

RESOLUTIONS

There were no Resolutions on the agenda today.

Treasurers Report

Revenue Account	\$ 18,207.32
Operating Account	99,545.96
Petty Cash	500.00
Sensor Account	7,737.10
General Account	2,557,220.66
Plant Reconstruction/Replacement	2,106,161.16
User Revenue Reserve	170,827.45
Trust Account	3,219,919.44
Total Cash Position	\$ 8,180,119.09

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$154,932.07. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2694) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Vice-Chairman Wasserman, seconded by Commissioner Rajacich and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked everyone for their cards, phone calls and prayers during the period following the recent passing of his daughter, and expressed his deep appreciation.

Commissioners-Public

There were no comments from the Commissioners or the public.

The meeting was adjourned on a motion from Commissioner VanSant.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, August 20, 2015 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary