AGENDA

CUMBERLAND COUNTY UTILITIES AUTHORITY DECEMBER 18, 2014 4:30 P.M.

- 1. CALL TO ORDER
- 2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
- 3. FLAG SALUTE
- 4. ROLL CALL
- 5. MINUTES OF REGULAR MEETING OF NOVEMBER 24, 2014
- 6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS Commissioner Friedman
 - (2) EMPLOYEE RELATIONS Commissioners Edwards
 - (3) FACILITIES EXPANSION/CONSTRUCTION Commissioner Olbrich
 - (4) FINANCE AND BUDGET Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE Commissioner Boutros
 - (6) AD HOC Commissioner Bethea

7. RESOLUTIONS

- A. RESOLUTION TO AMEND RESOLUTION #2641 AUTHORIZING THE INTRODUCTION OF THE 2015 AUTHORITY BUDGET
- B. RESOLUTION ADOPTING THE 2015 BUDGET FOR CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2015
- C. RESOLUTION AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND TO THE REVENUE FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION
- D. RESOLUTION DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTION OF CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS
- E. RESOLUTION TO CONTINUE, ESTABLISH AND MAINTAIN ACCOUNTS WITH SUSQUEHANNA BANK AND TO WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS
- F. RESOLUTION APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN
- G. RESOLUTION APPOINTING PATTI MCALLISTER AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER
- H. RESOLUTION APPOINTING PATTI MCALLISTER AS ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- I. RESOLUTION APPOINTING ROMANO, HEARING, TESTA AND KNORR AS ACCOUNTANTS AND AUDITORS FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- J. RESOLUTION APPOINTING CONSULTING AND MUNICIPAL ENGINEERS (CME) AS CONSULTING ENGINEER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

- K. RESOLUTION APPOINTING ROBERT J. O'DONNELL AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- L. RESOLUTION AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, EXHIBIT B AND EXHIBIT C
- M. RESOLUTION TO UPDATE AUTHORIZING THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS
- N. RESOLUTION OF ACCEPTANCE OF 2015 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION
- O. RESOLUTION APPOINTING THE HARDENBERG INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS
- P. RESOLUTION TO ADOPT THE PERSONNEL HANDBOOK EFFECTIVE THROUGH DECEMBER 31, 2017
- Q. RESOLUTION ESTABLISHING TITLE CLASSIFICATIONS, SALARIES AND RANGES OF PAY FOR ADMINISTRATIVE EMPLOYEES
- R. RESOLUTION ESTABLISHING THE RE-APPOINTMENT AND EMPLOYMENT CONTRACT WITH ANTHONY MICHAEL FERNANDEZ AS DEPUTY DIRECTOR OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- 8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
- 9. CHAIRMAN'S REMARKS
- 10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
- 11. PUBLIC PORTION
- 12. ADJOURNMENT

Happy Holidays

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	х			
SAMEER BOUTROS				x
Angelia Edwards	x			
HARVEY FRIEDMAN	x			
VACANT				
KEITH WASSERMAN				х
ALBERT JONES	x			

RESOLUTION 2652

Offered By <u>Bethea</u>

Seconded By <u>Edwards</u>

Dated December 18, 2014

RESOLUTION TO AMEND RESOLUTION #2641 AUTHORIZING THE INTRODUCTION OF THE 2015 AUTHORITY BUDGET

WHEREAS, the Commissioners of the Authority adopted Resolution #2641 titled "A Resolution Authorizing the Introduction of the 2015 Budget" at its regular meeting on October 16, 2014 and

WHEREAS, the Director of the Division of Local Government Services has requested, that a Resolution to amend Resolution Authorizing the Introduction of the 2015 Authority Budget, be adopted to reflect changes to the original language as introduced on October 16, 2014.

WHEREAS, the Cumberland County Utilities Authority finds it necessary to amend paragraph 3 of said Resolution to read as follows:

From:

WHEREAS, the Capital Budget as introduced reflects Total Appropriations of \$440,000, Total Unrestricted Net Position planned to be utilized as funding thereof, is \$140,000 and Renewal & Replacement Reserve is planned to be utilized as funding thereof, of \$300,000; and

To:

WHEREAS, the Capital Budget as introduced reflects Total Appropriations of \$440,000, Total Unrestricted Net Position planned to be utilized as funding thereof, is \$-0- and Renewal & Replacement Reserve is planned to be utilized as funding thereof, of \$440,000; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Cumberland County Utilities Authority, the Resolution Authorizing the Introduction of the 2015 Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED, that the Board's secretary is hereby directed to submit a copy of this resolution to the Director of the Division of Local Government Services for approval as part of the Authority's 2015 budget.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

The second second	COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	TO STATE OF THE ST
	EDWARD BETHEA	х				RESOLUTION 2653
Taranaman da taran	SAMEER BOUTROS				х	Offered By <u>Bethea</u>
	Angelia Edwards	x				Seconded By <u>Edwards</u>
COCCUTATION	HARVEY FRIEDMAN	x				Dated December 18, 2014
	VACANT					
DANGE AND A STREET OF THE STREET	KEITH WASSERMAN				x	
000000000000000000000000000000000000000	ALBERT JONES	x				

A RESOLUTION ADOPTING THE 2015 BUDGET CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2015

WHEREAS, the Annual Budget and Capital Budget for the Cumberland County Utilities Authority for the fiscal year period beginning January 1, 2015 and ending December 31, 2015 has been presented and adopted before the Commissioners of the Authority at its open public meeting of December 18, 2014; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,456,841, Total Appropriations, including any Accumulated Deficit, if any, of \$6,596,841 and Total Unrestricted Net Position utilized of \$140,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$440,000, and Total Renewal & Replacement Reserve Fund planned to be utilized of \$440,000.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, at an open public meeting held on December 18, 2014, that the Annual Budget and Capital Budget/Program of the Cumberland County Utilities Authority for the fiscal year beginning January 1, 2015 and ending December 31, 2015, is hereby adopted and shall constitute an appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budge/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	х			
SAMEER BOUTROS				X
Angelia Edwards	x			
HARVEY FRIEDMAN	x			
VACANT				
KEITH WASSERMAN				x
ALBERT JONES	x			

Offered By <u>Bethea</u>

Seconded By <u>Edwards</u>

Dated <u>December 18, 20</u>14

A RESOLUTION AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION

WHEREAS, the Renewal and Replacement Fund was established by the Cumberland County Utilities Authority as required by the General Bond Resolution; and

WHEREAS, Section 511(c) of the General Bond Resolution outlines the procedure to withdraw and transfer excess funds from the Renewal and Replacement Fund; and

WHEREAS, the Engineer has certified that a balance of \$600,000 is sufficient for 2015 to cover the cost of required replacements, renewals, major repairs or maintenance items of a type not recurring annually; and

WHEREAS, the Renewal and Replacement Fund currently has and will continue to accumulate amounts in excess of \$600,000.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Trustee is to transfer all amounts in excess of \$600,000 at the direction of the Authority Officer.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	_
EDWARD BETHEA	x				
SAMEER BOUTROS				x	
Angelia Edwards	x				
HARVEY FRIEDMAN	x				
VACANT					
KEITH WASSERMAN				х	
ALBERT JONES	x				

RESOLUTION 2655

Offered By Bethea

Seconded By Edwards

Dated December 18, 2014

RESOLUTION DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTION OF CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS

WHEREAS, pursuant to the provisions of the New Jersey Utilities Authority Law P.L. 1977, Chapter 384 (N.J.S.A. 40:14B-1 et seq.), the Cumberland County Utilities Authority designates official banks for the transaction of its banking business.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That any bank organized under the laws of the State of New Jersey, or organized under the laws of the United States, and having its place of business in the State of New Jersey, be and are hereby designated as official banks for the depository of the Cumberland County Utilities Authority funds and the transaction of banking business with the Cumberland County Utilities Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

od management of the second	COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
i-databas-indexidations	EDWARD BETHEA	x			
	SAMEER BOUTROS				х
HD-0000-0000 comment	Angelia Edwards	x			
	HARVEY FRIEDMAN	х			
	VACANT				
	KEITH WASSERMAN				x
	ALBERT JONES	x			

RESOLUTION 2656

Offered By Bethea

Seconded By Edwards

Dated December 18, 2014

A RESOLUTION TO ESTABLISH, CONTINUE AND MAINTAIN ACCOUNTS WITH SUSQUEHANNA BANK AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS

WHEREAS, the Cumberland County Utilities Authority wishes to establish and maintain the following checking accounts with Susquehanna Bank:

Payroll Checking Account # 10006790942
Operating Checking Account # 10006790926
Petty Cash Account # 10006790967
Daily Revenue Account # 10006790918
Escrow Account for # 10006790959
CCUA Sensors

and;

WHEREAS, the Cumberland County Utilities Authority wishes to continue and maintain the following investment management accounts with TD Wealth Management:

Plant Reconstruction or Replacement Account # 81-8886-06-1 General Account # 81-8886-01-2 User Revenue Reserve #81-8886-00-4

and:

WHEREAS, the Cumberland County Utilities Authority wishes to continue and maintain the following Trust accounts with TD Wealth Management:

 Revenue Fund
 # 81-8886-02-0

 1997 Debt Service Reserve Fund
 # 81-8886-03-8

 Renewal & Replacement Fund
 # 81-8886-05-3

 1997 Bond Service Fund
 # 81-8886-07-9

 NJEIT 2013 Project Account
 # 81-8961-01-3

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the following accounts be established, continued and maintained with Susquehanna Bank (Hereinafter called Bank):

Payroll Checking
Operating Checking
Petty Cash Checking
Daily Revenue
Escrow Account for CCUA Sensors

NOTION DESCRIPTION	COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	
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THE PROPERTY OF THE PARTY OF TH	SAMEER BOUTROS				x	Offe
ACCEPTANCE OF THE PARTY OF THE	Angelia Edwards	x				Seco
OCCUPATION OF PERSONS	HARVEY FRIEDMAN	x				Date
WELL DAY OUT THOSE	VACANT					200
STED SECOND COLUMN	KEITH WASSERMAN				x	
NAME OF PERSONS	ALBERT JONES	x				

RESOLUTION 2657

Offered By Bethea

Seconded By Edwards

Dated December 18, 2014

RESOLUTION APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN

WHEREAS, the State of New Jersey requires all governmental bodies to annually adopt a cash management plan pursuant to N.J.S.A. 40A:5-14; and

WHEREAS, the Authority desires to update its cash management plan in accordance with the requirements of N.J.S.A. 40A:5-14; and

WHEREAS, the Authority's Director and Business Administrator have reviewed the updated cash management plan and recommend adoption by the Commissioners of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that

- 1. The updated Cash Management Plan attached to this resolution is hereby adopted and shall be in effect from January 1, 2015 and shall remain in effect until December 31, 2015.
- 2. That a copy of this plan be forwarded to the designated depositories contained in section IV of the Plan.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	х			
SAMEER BOUTROS				х
Angelia Edwards	x			
Harvey Friedman	x			
VACANT				
KEITH WASSERMAN				x
ALBERT JONES	x			

Offered By Friedman
Seconded By Edwards

Dated December 18, 2014

RESOLUTION APPOINTING PATTI L. McALLISTER AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER

WHEREAS, New Jersey Public Law 1975, Chapter 127 (Affirmative Action Regulations), was signed into law on June 23, 1975; and

WHEREAS, said Affirmative Action Regulations provided for the appointment of a Public Agency Compliance Officer (P.A.C.O.) who shall maintain liaison with and assist the State Treasurer in the implementation of said Affirmative Action Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That Patti L. McAllister, Administrative Assistant of the Cumberland County Utilities Authority, be and is hereby appointed the Cumberland County Utilities Authority's Compliance Officer (P.A.C.O.) in accordance with New Jersey Public Law 1975, c. 127 (Affirmative Action Regulations).
- 2. That said Compliance Officer shall maintain liaison with, and assist, the State Treasurer in the implementation of said Affirmative Action Regulations. That said Compliance Officer shall perform the duties and exercise the powers as provided in New Jersey Public Law 1975, c. 127.
 - 3. Said Compliance Officer shall serve until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	х			
SAMEER BOUTROS				x
Angelia Edwards	x			
HARVEY FRIEDMAN	x			
VACANT				
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2659

Offered By Friedman

Seconded By Bethea

Dated December 18, 2014

RESOLUTION APPOINTING PATTI MCALLISTER, ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority determine it necessary and proper to appoint an Assistant Secretary/Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That Patti McAllister be and she is hereby appointed Assistant Secretary/Treasurer of the Cumberland County Utilities Authority for the calendar year 2015.
- 2. That the Assistant Secretary/ Treasurer shall, in the absence of the Secretary or Treasurer, perform the duties and exercise the powers of the Secretary or Treasurer, and shall perform such other duties as may be assigned to her from time to time by the Commissioners.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	
Edward Bethea	x				F
SAMEER BOUTROS				х	
Angelia Edwards	x				S
HARVEY FRIEDMAN	х				ŀ
VACANT					
KEITH WASSERMAN				x	
ALBERT JONES	x				

RESOLUTION 2660

Offered By Friedman

Seconded By Bethea

Dated December 18, 2014

A RESOLUTION APPOINTING ROMANO, HEARING, TESTA AND KNORR CERTIFIED PUBLIC ACCOUNTANTS, AS ACCOUNTANTS AND AUDITORS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, pursuant to N.J.S.A. 40:14B-66, this Authority shall employ a registered municipal accountant or a certified public accountant of New Jersey; and

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to determine the duties, compensation and term of office of such accountant; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with NJSA 19:44A-20.4 et.seq., which the Director and General Counsel reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to enter into an Agreement with Romano, Hearing, Testa and Knorr for specialized accounting and auditing services to the Cumberland County Utilities Authority for the term of one year, commencing the first day of January 2015 and expiring on the thirty-first day of December 2015, or until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	фил. поставления поста
EDWARD BETHEA	x				RESOLUTION 2661
SAMEER BOUTROS				x	Offered By Friedman
Angelia Edwards	x				Seconded By <u>Bethea</u>
HARVEY FRIEDMAN	x				Dated <u>December 18, 2014</u>
VACANT					and the state of t
KEITH WASSERMAN				x	

RESOLUTION APPOINTING CONSULTING AND MUNICIPAL ENGINEERS (CME) AS CONSULTING ENGINEERS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for engineering services, and funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with NJSA 19:44A-20.4 et. seq. which the Director and General Counsel reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with CME (Consulting and Municipal Engineers), 3141 Bordentown Avenue, Parlin, NJ 08859-1162 for engineering services to act as the Consulting Engineer for the term of one year, commencing the first day of January 2015 and expiring on the thirty-first day of December 2015.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

ALBERT JONES

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	x			
SAMEER BOUTROS				х
Angelia Edwards	Х			
HARVEY FRIEDMAN	x			
VACANT				
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2662

Offered By Friedman

Seconded By Edwards

Dated <u>December 18, 2014</u>

RESOLUTION APPOINTING ROBERT J. O'DONNELL, ESQUIRE AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for legal services and funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq. which the Director reviewed and recommended.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with Robert J. O'Donnell, Esquire, for legal services to act as General Counsel for the Cumberland County Utilities Authority for the term of one year, commencing the first day of January 2015 and expiring on the thirty-first day of December 2015, or until a successor is appointed.

Passed and adopted at a special meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:00 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	x			
SAMEER BOUTROS				x
Angelia Edwards	X			
HARVEY FRIEDMAN	x			
VACANT				
KEITH WASSERMAN				х
ALBERT JONES	х			

RESOLUTION 2663

Offered By Bethea

Seconded By Edwards

Dated December 18, 2014

A RESOLUTION AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, EXHIBIT B AND EXHIBIT C

WHEREAS, the Cumberland County Utilities Authority adopted Sewer Use Rules and Regulations on November 16, 1978; and

WHEREAS, by Resolution of the Authority, said Rules and Regulations have been revised periodically and were last amended on December 19, 2013; and

WHEREAS, a public hearing was held on November 24, 2014 to review proposed changes to the Sewer Use Rules and Regulations, Exhibit B and Exhibit C; and

WHEREAS, Exhibit B, "User Rate Structure of the Sewer Use Rules and Regulations" sets forth the Volume Charge per 1000 gallons and surcharges; and

WHEREAS, the intent of the proposed revisions to Exhibit C, is being made to eliminate "Type 7- Volume Waste Hauler" from the Hauled Wastewater Classification and Charges; and

WHEREAS, it is the determination of the Authority to amend the Sewer Use Rules and Regulations as outlined above and as attached.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That the CCUA Commissioners do approve the amended Sewer Use Rules and Regulations which are attached hereto and made a part hereof.
- 2. That the Sewer Use Rules and Regulations as amended shall become effective January 1, 2015.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	x			
SAMEER BOUTROS				x
Angelia Edwards	x			
HARVEY FRIEDMAN	x			
VACANT				
KEITH WASSERMAN				x
ALBERT JONES	x			

Offered By Friedman

Seconded By Edwards

Dated December 18, 2014

RESOLUTION TO UPDATE AUTHORIZING
THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS

WHEREAS, the Cumberland County Utilities Authority receives, from time to time as required by permit applicants to the New Jersey Department of Environmental Protection (NJDEP), requests for project approval endorsement, or conformance certification; and

WHEREAS, the Cumberland County Utilities Authority's Director or Deputy Director is charged with reviewing all such requests and determining whether or not said requests are in conformance with the applicable Sewer Use Rules and Regulations, Wastewater Management Plan, or 201 Facilities Plan adopted by the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, as follows:

1. That the Director or Deputy Director of the Cumberland County Utilities Authority is authorized to receive and review all applications to the New Jersey Department of Environmental Protection for project endorsement, certification, or approval and is further authorized, on behalf of the Cumberland County Utilities Authority, to sign appropriate endorsements or certifications when said applications are in compliance with the Wastewater Management Plan, 201 Facilities Plan, and/or Sewer Use Rules and Regulations.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

MANAGED ACTIVITIES OF A STATE OF STATE	COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
NAME OF TAXABLE PROPERTY.	EDWARD BETHEA	x			
Description of the last of the	SAMEER BOUTROS				x
STATE OF THE PARTY	Angelia Edwards	x			
avenue de la company de la com	HARVEY FRIEDMAN	x			
Pomovammovamov	VACANT				
and a second distribution of the second distribu	KEITH WASSERMAN				x
STREET, STREET	ALBERT JONES	x			

RESOLUTION 2665

Offered By Bethea

Seconded By Edwards

December 18\$ 2014

RESOLUTION OF ACCEPTANCE OF 2015 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION

WHEREAS, the Cumberland County Utilities Authority has previously agreed to join the Cumberland County Insurance Commission ("Commission") subject only to the right to approve its assessments following processing and approval of its application; and

WHEREAS, the "Commission" has certified an annual assessment in the amount of \$90,610 for the coverage in the Cumberland County Insurance Commission for 2015; and

WHEREAS, the certified assessment has been recommended for approval.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Cumberland County Utilities Authority do hereby approve of the assessment and ratify its prior agreement with the "Commission" effective January 1, 2014.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

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MANUFACTURE OF THE PARTY OF THE	EDWARD BETHEA	x				RESOLUTION 2666
worktriedsoosstoods	SAMEER BOUTROS				x	Offered By <u>Bethea</u>
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ertycerthencount	HARVEY FRIEDMAN	x				Dated December 18, 201
SECOND SE	VACANT					Dated December 10; 10;
AND DESCRIPTIONS OF THE PERSONS ASSESSMENT O	KEITH WASSERMAN				x	
000000000000000000000000000000000000000	ALBERT JONES	x				PARTICIPATION AND AND AND AND AND AND AND AND AND AN

A RESOLUTION APPOINTING THE HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS

WHEREAS, the Cumberland County Utilities Authority has a need for a Risk Management Consultant; and

WHEREAS, the Hardenbergh Insurance Group has experience in providing and performing the various professional services as detailed in the Cumberland County Insurance Commission's Rules and Regulations; and

WHEREAS, due to the amount of the contract, there is no need to request bids; and

WHEREAS, payment is made by the Cumberland County Insurance Commission and included in the 2015 assessment.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Cumberland County Utilities Authority hereby appoint Hardenbergh Insurance Group, P.O. Box 8000, Marlton, New Jersey 08053 as its Risk Management Consultant in accordance with the Cumberland County Insurance Commission's Rules and Regulations, for the year 2015; and

BE IT FURTHER resolved by the Commissioners of the Cumberland County Utilities Authority that the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1)(a)(i).

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

No contraction of the	COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	III.
SANSON SANSON OF	EDWARD BETHEA	x				RESOLUTION 2667
opposition and a second	SAMEER BOUTROS				x	Offered By <u>Bethea</u>
outeronouseasse	Angelia Edwards	x				Seconded By <u>Edwards</u>
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RESOLUTION TO ADOPT THE PERSONNEL HANDBOOK EFFECTIVE THROUGH DECEMBER 31, 2017

WHEREAS, the Cumberland County Utilities Authority adopted an amended Personnel Handbook which describes employee benefits, leaves, and compensation on November 17, 2012; and

WHEREAS, said Handbook expires on December 31, 2014; and

WHEREAS, recent negotiations between the Employee Relations Committee and the Authority's employees have resulted in an updated Personnel Handbook to be effective through December 31, 2017; and

WHEREAS, the Employee Relations Committee recommends that the Commissioners of the Authority adopt the new Personnel Handbook, the same to take effect on January 1, 2015; and

WHEREAS, among the powers granted to the Authority by N.J.S.A. 40:14B-18, is the power to determine the compensation and benefits paid to their employees and their duties and responsibilities.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. Pursuant to N.J.S.A. 40:14B-18, the Authority's Personnel Handbook is hereby updated and completed in accordance with the understanding of all parties, the same to take effect on January 1, 2015. A copy of the negotiated Personnel Handbook changes is attached hereto and made a part hereof and, as such, is hereby ratified, confirmed and approved.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

ALBERT JONES

x

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
EDWARD BETHEA	x			
SAMEER BOUTROS				x
Angelia Edwards	x			
HARVEY FRIEDMAN	х			
VACANT				
KEITH WASSERMAN				x
ALBERT JONES	x			

Offered By <u>Edwards</u>
Seconded By <u>Bethea</u>

Dated December 18, 2014

A RESOLUTION ESTABLISHING TITLE CLASSIFICATIONS SALARIES AND RANGES OF PAY FOR ADMINISTRATIVE EMPLOYEES

WHEREAS, the Employee Relations Committee of the Cumberland County Utilities Authority has concluded its negotiations with Administrative employees concerning titles, salaries, and ranges of pay; and

WHEREAS, among powers granted to the Authority by N.J.S.A.40:14B-18, is the power to determine compensation paid to the employees; and

WHEREAS, it is recommended by the Employee Relations Committee that the Administrative staff receive a 2% increase for years 2015, 2016 and 2017.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

Pursuant to N.J.S.A.40:14B-18, the Commissioners of the Cumberland County Utilities Authority approve the recommendations of the Employee Relations Committee that the Administrative employees shall received a salary increase of 2% effective January 1, 2015, 2016 and 2017.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 18, 2014 at 4:30 p.m. prevailing time.

DATED: December 18, 2014

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	
EDWARD BETHEA	х				J
Sameer Boutros				x	•
Angelia Edwards	x				5
HARVEY FRIEDMAN	x]
VACANT					
KEITH WASSERMAN				x	
ALBERT JONES	x				

RESOLUTION 2669

Offered By Bethea

Seconded By Edwards

Dated December 18, 2014

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$219,913.69 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County Utilities Authority

DATED: December 18, 2014

REGULAR MEETING CUMBERLAND COUNTY UTILITIES AUTHORITY December 18, 2014

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, December 18, 2014 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:
Albert Jones, Chairman
Edward Bethea, Commissioner
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Steve Testa, Auditor
Jerome A. Harris, Engineer
Robert O'Donnell, General Counsel
James Quinn, Treasurer
G. Steven Errickson, Director
A Michael Fernandez, Deputy Director
Karen Davis, Business Administrator
Patti McAllister, Assistant Secretary-Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P. L. 1975 (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Assistant Secretary McAllister called the roll and a quorum was present. Commissioner Keith Wasserman was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of November 24, 2014. It was motioned by Commissioner Friedman, seconded by Commissioner Bethea and was carried unanimously at roll call.

REPORTS

Director

Director Errickson submitted the November 2014 Discharge Monitoring Report (DMR) for inclusion in the minutes of this meeting. The Authority met all discharge parameters for the month of November.

He reported that normally, during this time of year, the Authority takes sludge to GCUA, however they are having problems with their incinerator and we have been using ACUA as a back-up. This incurs added cost, due both to the longer drive, and the higher tipping fee at ACUA. Director Errickson further noted that the Authority is looking into approval to take sludge to DELCORA in Chester, PA. While we have done this in the past, it increases cost since we cannot haul out of state with Authority trucks.

Director Errickson noted that the DEP did a plant inspection on December 16th. He stated that while there is always a few minor details they want addressed, the inspection went well, overall.

He stated that Deputy Director Fernandez and the Authority Engineer met with him to review work for a future bond issue, including the Seabrook pump station, headworks renovations and aeration system blowers.

Director Errickson informed the Board that Upper Deerfield Twp will be TV inspecting their lines as a part of their local collection system renovation. We plan on sitting in while they do this, to see if there are any unknown/illegal connections that may be contributing to the Township's higher than expected wastewater charges.

He also noted that discussions continue with NJ Ethanol on their draft permit.

Discharge from the Cumberland Manor nursing home continues to be a problem. Director Errickson stated that they met with legal counsel to review the next steps to bring them into compliance with our Sewer Use Rules.

Director Errickson informed the board that Auditor Steve Testa would give comments about Resolutions "B thru F" on the agenda. Mr. Errickson then offered a brief summary about the remaining resolutions starting with Resolution "A" to amend the resolution authorizing the introduction of the 2015 budget; Resolution "G", appoints Patti McAllister as compliance officer and Resolution "H" appoints Patti McAllister as Assistant Secretary/Assistant Treasurer to the Authority. Resolutions "I" though "K" appoints the Authority Professionals. Resolution "L" approves the amendments to the "Sewer Use Rules and Regulations". Resolution "M" authorizes the Authority Director and/or Deputy Director to certify NJ-DEP Documents. Resolution "N" is the acceptance of 2015 insurance assessment of the Cumberland County Insurance Commission. Resolution "O" appoints a Risk Management Consultant. Resolutions "P" & "Q" address personnel negotiations, and Resolution "R" was tabled until January.

In conclusion, Director Errickson again offered his thanks to Deputy Director Mike Fernandez, Administrative Assistant Patti McAllister, Business Administrator Karen Davis and Authority Engineer Jerry Harris for their help with preparing his reports and for their dedication and hard work throughout the year; all together it is a great team. He wished everyone Happy Holidays.

Engineer

Mr. Harris reported that the Upper Deerfield (Seabrook) pumping station has reached the end of its useful life and is in need of varying degrees of improvement. It has been identified as a priority project in the Authority's Capital Improvement Program. CME has completed a draft assessment of the facility and recommended improvements to increase operating efficiency, which have been discussed with Authority staff. A final report has been prepared, incorporating staff comments, and submitted to the Director.

He further reported that initial activities concerning the 2016 NJEIT Projects are underway, including the Upper Deerfield Pumping Station and miscellaneous improvement to the Wastewater Treatment Plant. A kickoff meeting with CCUA staff was held on December 15th.

He also noted that there has been no activity on the review of the Wastewater Discharge Permit Application, submitted by New Jersey Ethanol, LLC.

In closing, Mr. Harris wished everyone Happy Holidays

Auditor

Mr. Testa reported during the Director's report, on Resolution "B" which is the Resolution to adopt the 2015 Authority Budget. He stated that the State has given approval to adopt the 2015 Budget and the Authority held its Public hearing on the Budget at the November meeting, and it is appropriate to adopt the budget at this time. Resolution "C" is an annual resolution which directs the trustee to transfer the interest earned in the Renewal & Replacement Fund to the Revenue fund as required by the Authority's Bond Resolution. And the other reorganization type resolutions; "D", "E" and "F" that are done each year regarding official banks and depositories and banking business as well as updating the Authority's Cash Management Plan as required.

These generally authorize the Authority to do business with certain banks and establish accounts; however, this can be amended during the year, should the Authority wish to do so.

Mr. Testa then continued his report, stating that they are working with Karen Davis on a question pertaining to arbitrage rebate calculations and post-issuance compliance with regard to the Series 2006 Bond Issues.

And lastly, he stated that he noted the resolution on the agenda reappointing his firm for 2015. He expressed his appreciation of the Authority's continued confidence in their firm and, as always, looks forward to serving the Authority.

General Counsel

Mr. O'Donnell reported that he attended two meetings with the Employee Relations Committee regarding negotiations with employees and another with the committee members only.

He further stated that he reviewed all RFQ submittals for professional services and advised the Employee Relations Committee as to whether they were appropriate.

Mr. O'Donnell stated that, as always, he was available to answer questions and concerns from staff or commissioners. He also thanked the Authority on his appointment.

Committees

The Employee Relations Committee, met several times during the month. The minutes of the meetings are in the Commissioners packets. Chairman Jones stated that he was happy to say that all the contracts for the employees and professional service appointments are done.

RESOLUTIONS

RESOLUTION (2652) TO AMEND RESOLUTION #2641 AUTHORIZING THE INTRODUCTION OF THE 2015 AUTHORITY BUDGET offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2653) ADOPTING THE 2015 BUDGET FOR CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2015, offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2654) AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND TO THE REVENUE FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION, offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2655) DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS, offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2656) TO CONTINUE, ESTABLISH AND MAINTAIN ACCOUNTS WITH SUSQUEHANNA BANK AND TO WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS, offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2657) APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN, offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2658) APPOINTING PATTI L. MCALLISTER AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER, offered by Commissioner Friedman, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2659) APPOINTING PATTI MCALLISTER AS ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY, offered by Commissioner Friedman, seconded by Commissioner Bethea and carried unanimously at roll call.

RESOLUTION (2660) APPOINTING ROMANO, HEARING, TESTA AND KNORR AS ACCOUNTANTS AND AUDITORS FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY, offered by Commissioner Friedman, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2661) APPOINTING CONSULTING AND MUNICIPAL ENGINEERS (CME) AS CONSULTING ENGINEER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY, offered by Commissioner Friedman, seconded by Commissioners Bethea and carried unanimously at roll call.

RESOLUTION (2662) APPOINTING ROBERT J. O'DONNELL, ESQUIRE AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY, offered by Commissioner Friedman and seconded by Commissioner Edwards, carried unanimously at roll call.

RESOLUTION (2663) AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, TABLE 3-1, EXHIBIT A, AND EXHIBIT B, offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2664) TO UPDATE AUTHORIZING THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS, offered by Commissioner Friedman, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2665) ACCEPTANCE OF 2015 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION, offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2666) APPOINTING THE HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS, offered by Commissioner Bethea and seconded by Commissioner Edwards, carried unanimously at roll call.

RESOLUTION (2667) TO ADOPT THE PERSONNEL HANDBOOK EFFECTIVE THROUGH DECEMBER 31, 2017, offered by Commissioner Bethea and seconded by Commissioner Edwards, carried unanimously at roll call.

RESOLUTION (2668) ESTABLISHING TITLE CLASSIFICATIONS, SALARIES AND RANGES OF PAY FOR ADMINISTRATIVE EMPLOYEES, offered by Commissioner Edwards, seconded by Commissioner Bethea and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$ 1,710,891.60
Operating Account	642,214.47
Petty Cash	500.00
Sensor Account	7,334.90
General Account	2,339,200.03
Plant Reconstruction/Replacement	2,029,930.71
User revenue Reserve	79,696.56
Trust Account	2,908,480.49
Total Cash Position	\$ 9,718,248.76

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$219,913.69. The Authority Chairperson and Assistant Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2669) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Bethea and seconded by Commissioner Edwards, carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones extended his appreciation to Director Errickson, Deputy Director Fernandez and the entire staff for their hard work and efforts to continue to improve the Authority. He also offered thanks to the Commissioners and Professional staff. He acknowledged those attending the meeting and in closing, Chairman Jones wished all a Happy and Safe Holiday Season.

Commissioners

Commissioner Edwards expressed her thanks to those that donated to the less fortunate and wished all a very Merry Christmas and Happy New Year.

Commissioner Bethea wished everyone Happy Holidays, expressing his optimistic prediction of a better economy for 2015.

Commissioner Friedman offered everyone his best wishes for a Healthy new year.

Public

Blake Maloney, retired Director of the CCUA, offered his holiday greetings to all. He stated that the plant has been in operation since 1971, making this the 43rd year of operation. He wanted to express his pleasure and appreciation that the Authority has appointed the right people to keep the plant operating and maintaining its effluent quality to the Cohansey River.

Chairman Jones thanked Mr. Maloney. He also informed the Commissioners that they should think about the committees that they would like to be on, and if they had a preference, that they should contact him, the Director or Patti prior to the reorganization meeting in February, as participation in the committees is very important.

The meeting was adjourned on a motion from Commissioner Bethea.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, January 15, 2015 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,

Lattime Callistic
Patti McAllister, Assistant Secretary