

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
FEBRUARY 18, 2016

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. OATH OF OFFICE TO ANGELIA L. EDWARDS AS COMMISSIONER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
5. ROLL CALL
6. MINUTES OF REGULAR MEETING OF JANUARY 18, 2016
7. REORGANIZATION
 - A. VICE-CHAIRPERSON REQUESTS A MOTION THAT GENERAL COUNSEL BE APPOINTED TEMPORARY CHAIRMAN FOR THE PURPOSE OF ELECTING A CHAIRPERSON OF THE AUTHORITY FOR 2016
 - B. NOMINATIONS OF CHAIRPERSON
 - C. RESOLUTION APPOINTING CHAIRPERSON OF THE CCUA
 - D. NOMINATIONS OF VICE CHAIRPERSON
 - E. RESOLUTION APPOINTING VICE CHAIRPERSON OF THE CCUA
8. APPOINTMENT OF 2016 COMMITTEES
9. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS
 - (2) EMPLOYEE RELATIONS
 - (3) FACILITIES EXPANSION/CONSTRUCTION
 - (4) FINANCE AND BUDGET
 - (5) OPERATIONS/INSURANCE
 - (6) AD HOC
10. RESOLUTIONS
 - A. RESOLUTION APPROVING ANNUAL SCHEDULE OF REGULAR MONTHLY MEETINGS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - B. RESOLUTION APPROVING AN INTERLOCAL SERVICE AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY FOR HAZARDOUS WASTE CLEANUP DAYS
 - C. RESOLUTION TO ENTER INTO A CONTRACT WITH CME ASSOCIATES FOR PROFESSIONAL SERVICES RELATED TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS BID AND CONSTRUCTION PHASE
 - D. RESOLUTION TO ENTER INTO A CONTRACT WITH CME ASSOCIATES FOR PROFESSIONAL SERVICES RELATED TO THE UPPER DEERFIELD PUMP STATION UPGRADES BID AND CONSTRUCTION PHASE
 - E. RESOLUTION TO APPROVE BID SPECIFICATIONS AND AUTHORIZE ADVERTISEMENTS FOR TWO BIDS, THE UPPER DEERFIELD TOWNSHIP PUMP STATION UPGRADES AND WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - F. RESOLUTION APPOINTING LABOR COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
11. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
12. CHAIRMAN'S REMARKS
13. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
14. PUBLIC PORTION
15. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2737

Offered By Wasserman

Seconded By Friedman

Dated February 18, 2016

RESOLUTION APPOINTING ALBERT JONES AS CHAIRMAN OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES
AUTHORITY as follows:

That Albert Jones be and he is hereby appointed Chairperson of the Cumberland County Utilities Authority for a term of one (1) year, and until his successor is appointed.

Passed and adopted at the regular (annual reorganization) meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m. prevailing time.

Cumberland County
Utilities Authority

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2738

Offered By Friedman

Seconded By Edwards

Dated February 18, 2016

RESOLUTION APPOINTING KEITH WASSERMAN AS VICE-CHAIRMAN OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES
AUTHORITY as follows:

That Keith Wasserman be and he is hereby appointed Vice-Chairman of the
Cumberland County Utilities Authority for a term of one (1) year, and until his successor is
appointed.

Passed and adopted at the regular (annual reorganization) meeting of the
Cumberland County Utilities Authority, held at the Authority's Administration Building, 333
Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m.
prevailing time.

Cumberland County
Utilities Authority

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2739

Offered By Friedman

Seconded By Edwards

Dated February 18, 2016

A RESOLUTION APPROVING ANNUAL SCHEDULE OF WORKSHOP AND REGULAR MONTHLY MEETINGS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority is a "Public Body" as defined in the "Open Public Meetings Act of 1975," Chapter 231, P.L. 1975 (hereinafter referred to as the Act); and

WHEREAS, the Act requires that the Cumberland County Utilities Authority, within seven (7) days following the Authority's annual reorganization meeting, prepare an annual schedule of meetings, and said schedule shall be: (1) Prominently posted in at least one public place reserved for such announcements; (2) provided to at least two (2) newspapers published in Cumberland County and having the greatest likelihood of informing the public; and (3) file a copy with the County Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the 2016-2017 regular schedule of meetings shall take place at the Authority's Administration Building, Public Meeting Room (first floor) 333 Water Street, Bridgeton, New Jersey, and the time and dates of said meetings are as follows:

Any **Workshop Meetings** shall commence at 4:00 p.m., prior to the Regular Monthly Meeting.

All **Regular Monthly Meetings** shall commence immediately following the Workshop Meeting, or at 4:30 p.m., if no Workshop Meeting is held.

March 17, 2016	September 15, 2016
April 21, 2016	October 20 2016
May 19, 2016	** November 21, 2016
June 16, 2016	December 15, 2016
July 21, 2016	January 19, 2017
August 18, 2016	February 16, 2017

** This meeting is on Monday following the third Thursday due to conflicting schedules.

2. That the bulletin board at the Cumberland County Court House, Bridgeton, New Jersey be designated as the official place for posting of such notices as are required by the Authority and the Cumberland County Utilities Authority Public Notice bulletin board.

3. The South Jersey Times and the Daily Journal are to be designated as newspapers to receive such notices as are required by the Authority.

4. That a copy be filed with the Cumberland County Clerk's Office as required by the Act.

5. That the Secretary of the Cumberland County Utilities Authority be the officer and person in charge with the responsibilities for the full and complete implementation of the documentation of this Resolution, and such other requirements as provided for by the Act.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m. prevailing time.

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2740

Offered By Wasserman

Seconded By Friedman

Dated February 18, 2016

RESOLUTION APPROVING AN INTERLOCAL SERVICE AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY FOR HAZARDOUS WASTE CLEANUP DAYS

WHEREAS, the Cumberland County Utilities Authority has been requested by the Cumberland County Improvement Authority to assist in funding hazardous waste cleanup days to be conducted for residents of Cumberland County; and

WHEREAS, the Authority joins the Cumberland County Improvement Authority, City of Millville Sewer Utility and the Landis Sewerage Authority as funding agencies for the hazardous waste cleanup day; and

WHEREAS, hazardous waste cleanup days will be a benefit to the Authority as household hazardous wastes from Cumberland County will be diverted from the Authority's sewerage treatment system; and

WHEREAS, the Authority's contribution to hazardous waste cleanup day will not exceed Four Thousand Dollars (\$4,000.00),

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority to enter into a contract with the Cumberland County Improvement Authority to conduct hazardous waste cleanup days in Cumberland County; and

BE IT FURTHER RESOLVED that the Chairman and the Secretary of the Authority are authorized to execute an agreement with the Cumberland County Improvement Authority for hazardous waste cleanup days.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m. prevailing time.

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2741
Offered By Friedman
Seconded By Wasserman
Dated February 18, 2016

**A RESOLUTION TO ENTER INTO A CONTRACT WITH CME ASSOCIATES
 FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE WASTEWATER
 TREATMENT PLANT IMPROVEMENTS BID AND CONSTRUCTION PHASE**

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for professional engineering services to provide Bid and Construction Phase Services associated with the Cumberland County Utilities Authority Wastewater Treatment Plant Improvements, which also includes application submissions to the Environmental Infrastructure Funding Program and funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairman and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with CME Associates, 3141 Bordentown Ave, Parlin, N.J. for Professional Services to act as Consulting Engineers for the Bid and Construction Phase for the Wastewater Treatment Plant Improvements for the Cumberland County Utilities Authority.
2. This contract is awarded without competitive bidding as a "Professional Service" and under the provisions of the Local Public Contracts Law because the services to be rendered are professional services of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.
3. That this contract is structured as a "not to exceed" \$83,500.00 type fee schedule for the tasks preformed.
4. A Notice of Contract Award shall be published in the South Jersey Times, as required by law, within ten days of its passage.

Passed and adopted at the special meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m. prevailing time.

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2742
 Offered By Wasserman
 Seconded By Friedman
 Dated February 18, 2016

**A RESOLUTION TO ENTER INTO A CONTRACT WITH CME ASSOCIATES
 FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE UPPER DEERFIELD
 PUMP STATION UPGRADES BID AND CONSTRUCTION PHASE**

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for professional engineering services to provide Bid and Construction Phase Services associated with the Cumberland County Utilities Authority Upper Deerfield Pump Station Upgrades, which also includes application submissions to the Environmental Infrastructure Funding Program and funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairman and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with CME Associates, 3141 Bordentontown Ave, Parlin, N.J. for Professional Services to act as Consulting Engineers for the Bid and Construction Phase for the Upper Deerfield Pump Station Upgrades for the Cumberland County Utilities Authority.

2. This contract is awarded without competitive bidding as a "Professional Service" and under the provisions of the Local Public Contracts Law because the services to be rendered are professional services of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

3. That this contract is structured as a "not to exceed" \$101,392.00 type fee schedule for the tasks preformed.

4. A Notice of Contract Award shall be published in the South Jersey Times, as required by law, within ten days of its passage.

Passed and adopted at the special meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m. prevailing time.

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2743

Offered By Rajacich

Seconded By Edwards

Dated February 18, 2016

RESOLUTION TO APPROVE BID SPECIFICATIONS
AND AUTHORIZE ADVERTISEMENT FOR TWO BIDS
THE UPPER DEERFIELD TOWNSHIP PUMP STATION UPGRADES AND
WASTEWATER TREATMENT PLANT IMPROVEMENTS

WHEREAS, the Authority's Director and Engineer have prepared and submitted, at this meeting, certain Specifications for the Upper Deerfield Township Pump Station Upgrades and the Wastewater Treatment Plant Improvements, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications for both projects.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted by the Engineer, be and the same are hereby approved.
2. That this Authority advertise for and accept bids for the Upper Deerfield Township Pump Station Upgrades, as set forth in said Specifications, at the earliest possible date.
3. That this Authority advertise for and accept bids for the Wastewater Treatment Plant Improvements, as set forth in said Specifications, at the earliest possible date.
4. That the Secretary of this Authority prepare all necessary advertising for bids in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m. prevailing time.

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2744
 Offered By Rajacich
 Seconded By Wasserman
 Dated February 18, 2016

RESOLUTION APPOINTING LABOR COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, there exists a need for the appointment of a Labor Attorney for the Cumberland County Utilities Authority for the year 2016; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that Long, Marmero Associates, LLP, represented by Douglas Long, Esq, is hereby appointed Labor Attorney for the Cumberland County Utilities Authority commencing February 18, 2016, terminating on December 31, 2016; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses a professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

BE IT FURTHER RESOLVED, that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, February 18, 2016 at 4:30 p.m. prevailing time.

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT				x
KEITH WASSERMAN	x			
ALBERT JONES	x			
VACANT				

RESOLUTION 2745

Offered By Rajacich

Seconded By Edwards

Dated February 18, 2016

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$454,982.39 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County
Utilities Authority

DATED: February 18, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN				x
ALBERT JONES	x			

RESOLUTION 2736

Offered By Bethea

Seconded By VanSant

Dated January 21, 2016

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$214,784.73 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: January 21, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY
February 18, 2016

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, February 18, 2016 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:
Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
James K. Grace, General Counsel
Jerome A. Harris, Engineer
C. Kenneth Hill, Secretary
G. Steven Errickson, Director
Dominic Buirch, Business Administrator
Patti McAllister, Assistant Secretary – Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Chairman Jones called for General Counsel Grace to administer the oath of office to Angelia Edwards as Commissioner of the Cumberland County Utilities Authority.

Secretary Hill called the roll and a quorum was present. Commissioner VanSant was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of January 21, 2016. Motion was made by Commissioner Friedman, seconded by Commissioner Rajacich and carried unanimously at roll call.

Vice-Chairman Wasserman then called for a motion that General Counsel be appointed Temporary Chairman for the purpose of electing a Chairman of the Authority for 2016.

Mr. Grace called for nominations for Chairman and Vice-Chairman Wasserman offered the name of Albert Jones as Chairman, seconded by Commissioner Friedman. There were no other names offered.

RESOLUTION (2737) APPOINTING ALBERT JONES CHAIRMAN OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Vice Chairman Wasserman, seconded by Commissioner Friedman and carried unanimously at roll call.

Chairman Jones then called for nominations of Vice-Chairman. A motion was offered by Commissioner Edwards, seconded by Commissioner Friedman that Keith Wasserman be elected Vice-Chairman, there were no other names offered.

RESOLUTION (2738) APPOINTING KEITH WASSERMAN AS VICE-CHAIRMAN OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Commissioner Edwards and carried unanimously at roll call.

Chairman Jones then noted that the Committee appointments for the year 2016 were in the folders today. He asked that everyone please review their Committees for this year.

REPORTS

Director

Director Errickson submitted the January 2016 Discharge Monitoring Report (DMR) for inclusion in the minutes for this meeting. The Authority met all permit discharge conditions during the month and the plant continues to operate well.

The Director reported that the second of two training sessions for plant supervisors was held here at the CCUA. It was attended by Authority staff and other employees from Cumberland County Government.

Director Errickson further reported that it was discovered that the Authority has a reliability issue with our Backflow Preventers and are working closely with NJDEP to remedy the situation. It is expected to have a necessary remedy by the end of this month. We have developed a Shared Service Agreement with Landis Sewerage Authority, in having Landis perform our testing and certification of Backflow Preventers for the CCUA when necessary. A good relationship has developed between both Authorities, in the last few years, by helping each other out.

The Director also reported attending a meeting of the Cumberland County Insurance Commission this month. Things are going well and Hardenberg, our risk management consultant, is doing a great job with great service.

Director Errickson noted that he attended a S.W.A.C. (Solid Waste Advisory Committee) meeting in Millville on February 9, 2016. There were many items discussed, but the most important one to this Authority concerns the Paddle Dryer Project. This is the project that would turn Authority wet sludge into dry sludge and enable us to produce a product that could be used for landfill cover. This would save the Authority hauling costs and also save the CCIA landfill covering costs; therefore reduce rate payer cost for both Authorities. Preliminary numbers indicate that we do not have enough volume between the Authority and City of Millville to make it feasible. We will be reaching out to other Authorities to join us in reducing overall costs.

Director Errickson informed the Board of a private automobile accident on Monday, February 15, 2016 during a snow event late in the afternoon. A driver of a min-van lost control of his vehicle on the slippery roadway in front of the plant, and ran off the roadway into our fence, missing a telephone pole and nearly taking out the Authority's main gate. Bridgeton Police were called to handle the situation. There was a fair amount of damage to a section of the Authority's gate, including knocking out the power to the main gate. Plant personnel were able to restore power to the gate, Tuesday morning. We are awaiting the police report in the near future.

Mr. Errickson also informed the Board that our lead mechanic resigned and that his position has been posted in-house to fill the position.

Director Errickson reported that all the vehicle tags and registrations have been changed from commercial to Government tags and registrations, which will save between \$4,500 and \$5,500 per year. This idea came from Rich Stowman, one of our plant operators.

The Director received a letter from Dean Dellaquila and Keith Lamb, on behalf of the City of Bridgeton, Department of Public Works. The letter thanked the CCUA for assisting with a major breakdown that the city needed our help to recover from.

The Director noted that the Authority's request for a stay of certain conditions in our new discharge permit was submitted and has been acknowledged by DEP. We have not heard anything about our request for the stay.

Director Errickson reported that we have started taking liquid to DELCORA using our contracted hauler and are in the process of obtaining the necessary approvals to haul there with Authority vehicles.

Also, new 20 yard bins, for hauling sludge cake to Atlantic City, have been received. Since ACUA charges by the cubic yard, there was the problem of being charged for 25 yards, even when the bins were rarely full. The new bins will eliminate that problem.

ACUA has a fee schedule that has a high surcharge for low percent solids in the sludge cake. The Dewatering staff has made good progress in fine tuning their operating procedure to increase the percent solids. We will continue to evaluate methods of improving sludge treatment in order to improve on percent solids in the coming year.

Director Errickson reported that the implementation of computer tablets for data recording is going well and has now been integrated with lab reporting. The Authority's Wi-Fi network has been expanded to include coverage throughout the plant, and the next phase of this effort is to upgrade the maintenance work order procedures.

Mr. Errickson noted that this time of year is a busy one for annual compliance reporting. Annual bio-solids and pretreatment reports must be prepared for both DEP and EPA.

The Director further informed the Board that a Notice of Violation was sent to Cumberland Diary. A Public Notice must be published in the newspaper, that they were in Significant Non-Compliance for the year, as part of our EPA pretreatment report.

Director Errickson noted that there are six resolutions tonight. Resolution "A" approves the annual schedule of monthly meetings. Resolution "B", approves an inter local service agreement with the CCIA. Resolution "C" enters into a contract with CME for the Wastewater Treatment Plant Improvements bid and construction phase. Resolution "D" also enters into a contract with CME, for services related to the Upper Deerfield Pump Stations Upgrades bid and construction phase. Resolution "E" approves bid specifications and advertisements for Upper Deerfield Pump Station and the Wastewater Treatment Plant improvements. Resolution "F" appoints a Labor Attorney.

In conclusion, the Director offered his thanks to Deputy Director Michael Fernandez, Administrative Assistant Patti McAllister, Business Administrator Dominic Buirch and Authority Engineer Jerry Harris for their help with preparing his reports.

Engineer

Mr. Harris reported that plans and specifications for the 2016 NJEIT Projects (Upper Deerfield Pumping Station Upgrade and miscellaneous improvements to the Wastewater Treatment Plant) were submitted to the Authority staff for review. Plans and specifications were also submitted to the NJDEP/NJEIT with a request for Authorization to Advertise for construction bids.

Mr. Harris also reported as part of the Treatment Works Approval permit application for the Upper Deerfield Pump Station, an executed Consent Form was obtained from Upper Deerfield Township and submitted to the NJDEP. A waiver for the TWA permit for the treatment plant project has been obtained from the NJDEP.

Mr. Harris noted that he participated in a conference call on February 1, 2016 with NJDEP representatives relative to the status of the Authority's 2016 NJEIT Projects.

Mr. Harris noted that there was no activity on the Plant Discharge Permit. We are still waiting a NJDEP response to request for Adjudicatory Hearing /Permit Stay.

Mr. Harris further reported there has been no activity this month as to the Residuals Permit and LLAMA. We are still waiting sludge test results before completing LLAMA response to NJDEP.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on biogas, sludge management and clarifier coating issues.

Auditor

Mr. Testa submitted a report which was read by the Authority's secretary in Mr. Testa's absence.

The report stated that Mr. Testa provided staff assistance. He also reported "that we are in the process of performing the 2015 Audit. While we should have the majority of the fieldwork done in the next few weeks, we still will have to wait for the return of confirmations, and certain other information from third parties. In addition, we still will have to review transactions including receipts and disbursements that occurred subsequent to year end. Once that is complete we will begin the process of preparing the audit report and financial statements and will be providing information to Management so the Authority will be able to complete the Management Discussion and Analysis portion of the report."

General Counsel

Mr. Grace reported that he has been in substantial negotiations with counsel for J.P. Smith (contractor) in an effort to try and reach a resolution of the matter in regards to the clarifier coating issue. He also noted that he had conversations with our current engineer Greg Valesi regarding the same, and what may be available as a possible means to rectify the defect, which currently exists, specifically the pervasive bubbling of the current product with moisture trapped beneath the coating. We are currently exploring, with counsel, the viability of removing in part the current product in the areas which have failed, rather than a total removal of the current product, as a way of preparing the site, as required by the manufacturer. At this time, we are merely gathering information about what those requirements are from the manufacturer, so as to ascertain what potential course of action is most appropriate. As this relates to our current engineer, Mr. Valesi, we are desirous of having the Authority Engineer (CME) do an additional site inspection, so as to provide us with an internal recommendation as to the manner in which the site should be prepared for application of the product, given the current site conditions. Mr. Valesi advises that we should have a recommendation from them within a short period of time. Mr. Grace believes it is important to obtain this information so as to guide our negotiations and possible trial strategy.

Mr. Grace also addressed the issues of a personnel problem and the investigation into the backflow providers, and the accepted the resignation of the employee who admitted to misrepresenting completing inspections and falsifying documents. This was done with assistance from special counsel for labor matters, Doug Long. Mr. Grace went on to commend Director Errickson for the thoroughness of his investigation, the fairness with which he handled this matter, and overseeing the outcome in the best interests of the CCUA as a result.

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

Committees

There was a committee meeting held earlier today by the Facilities and Expansion Committee. Those minutes will be in next month's folders. The Committee did make recommendation to the full board for approval of the Resolutions on today's agenda dealing with the Wastewater Treatment Plant Upgrades and Upper Deerfield Pump Station upgrades and improvements.

RESOLUTIONS

RESOLUTION (2739) APPROVING ANNUAL SCHEDULE OF WORKSHOP AND REGULAR MONTHLY MEETINGS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2740) APPROVING AN INTERLOCAL SERVICE AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY FOR HAZARDOUS WASTE CLEANUP DAYS offered by Vice-Chairman Wasserman, seconded by Commissioner Friedman and carried unanimously at roll call.

RESOLUTION (2741) TO ENTER INTO A CONTRACT WITH CME ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS BID AND CONSTRUCTION PHASE offered by Commissioner Friedman, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2742) TO ENTER INTO A CONTRACT WITH CME ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE UPPER DEERFIELD PUMP STATION UPGRADES BID AND CONSTRUCTION PHASE offered by Vice-Chairman Wasserman, seconded by Commissioner Friedman and carried unanimously at roll call.

RESOLUTION (2743) TO APPROVE BID SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR TWO BIDS THE UPPER DEERFIELD TOWNSHIP PUMP STATION UPGRADES AND WASTEWATER TREATMENT PLANT IMPROVEMENTS OFFERED BY Commissioner Rajacich, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2744) APPOINTING LABOR COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Rajacich, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$ 39,394.12
Operating Account	1,115,143.76
Petty Cash	500.00
Sensor Account	8,039.35
General Account	3,054,341.25
Plant Reconstruction/Replacement	2,174,584.96
User Revenue Reserve	221,673.46
Trust Account	3,334,197.01
Total Cash Position	\$ 9,947,873.91

Assistant Treasurer McAllister reported that the bills submitted for payment today for the Operating Account total \$454,982.39. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2745) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Rajacich, seconded by Commissioner Edwards and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked everyone for their hard work, stating that he looks forward, in the New Year, to working together for the betterment of this Authority. The Chairman also extended his sympathies to Vice-Chairman Wasserman on the loss of his son.

Commissioners-Public

Commissioner Edwards offered her sympathies to Vice-Chairman Wasserman. Ms. Edwards also invited everyone to the Open House and Opening of the Manna From Heaven Headquarters in Newport NJ on May 7, 2016

Freeholder Darlene Barber also offered prayers and sympathy to Vice-Chairman Wasserman and his family.

The meeting was adjourned on a motion from Commissioner Rajacich.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday March 17, 2016 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "C. Kenneth Hill". The signature is written in a cursive style.

C. Kenneth Hill, Secretary